

The Practice Assessment Document

Information and Guidance on completion

Introduction

This resource has been created by NHS GGC Practice Education Team.

The Purpose of this resource is to give you extra information and guidance around the completion of the Practice Assessment Document (PAD) .

Throughout this guide, there are QR codes which will direct you to the relevant documentation for your information*

Should you require further support or guidance please contact the PEF for your area.

Details for your PEF can be found on NHS GGC webpages or by emailing: practiceeducation@ggc.scot.nhs.uk

Scan below or click the link to view:

[NMC Future Nurse: Standards of proficiency for registered nurses](#)



*Please note the PAD varies slightly between each university. The examples used for this resource were obtained from the University of Glasgow PAD

Scan below or click the link to view:

[NMC Standards for Student Supervision and Assessment](#)



Sections and Colour Codes

Introduction/Guidance

PART 1

PART 2

PART 3

Platforms and Proficiencies

Skills and Procedures

Policies and Protocols

Recommended Timelines



Recommended Timelines

Final Shift



Proficiencies, skills and procedures reviewed and signed



Ensure all time sheets are signed and correct



Final Assessment completed

End of part Confirmation (if applicable)



Final grade calculated (if appropriate) and discussed with student



Student given time to feedback via QMPLE

Platforms and Proficiencies

There are 7 Platforms Identified as per NMC Future Nurse Standards.

Platform 1: Being an Accountable Professional

Platform 2: Promoting health and preventing ill health

Platform 3: Assessing needs and planning care

Platform 4: Providing and evaluating care

Platform 5: Leading and managing nursing care and working in teams

Platform 6: Improving safety and quality of care

Platform 7: Coordinating care



Scan QR code to view Platforms and Proficiencies
or click [here](#)

Interim and Final Assessment

Student assessment within the PAD is based upon these 7 platforms.

Interim Review

- **Completed by PA or PS**
- **Opportunity for feedback, discussion and reflection of students performance so far**
- **Identify learning needs and development goals for rest of Placement**

Final Assessment

- **Must be completed by PA**
- **Evidence gathered from PS, Other colleagues and service users where appropriate**
- **Grade calculated using appropriate grading rubric or confirmation of achievement for module outcomes**
- **Reflective discussion with student regarding overall Practice Learning Experience**
- **Opportunity for student feedback**

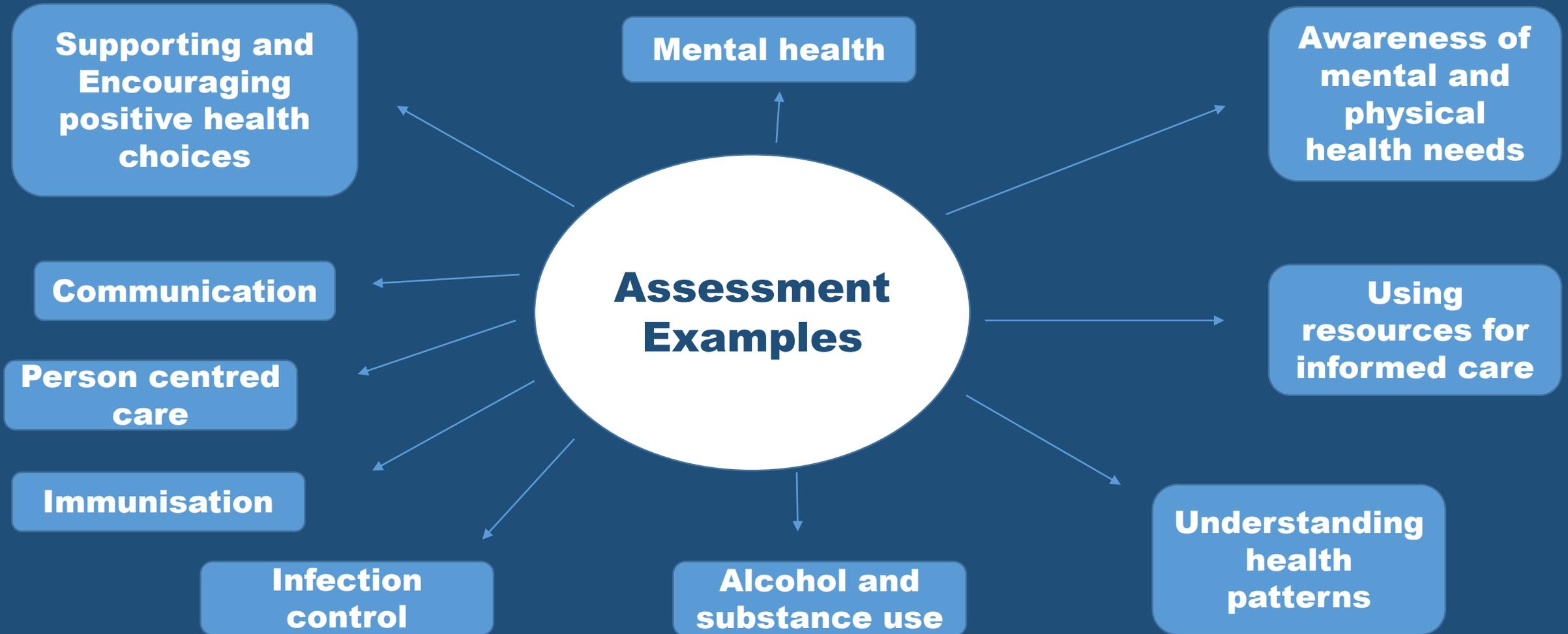
Platform 1

Being an accountable Professional



Platform 2

Promoting health and Preventing ill health



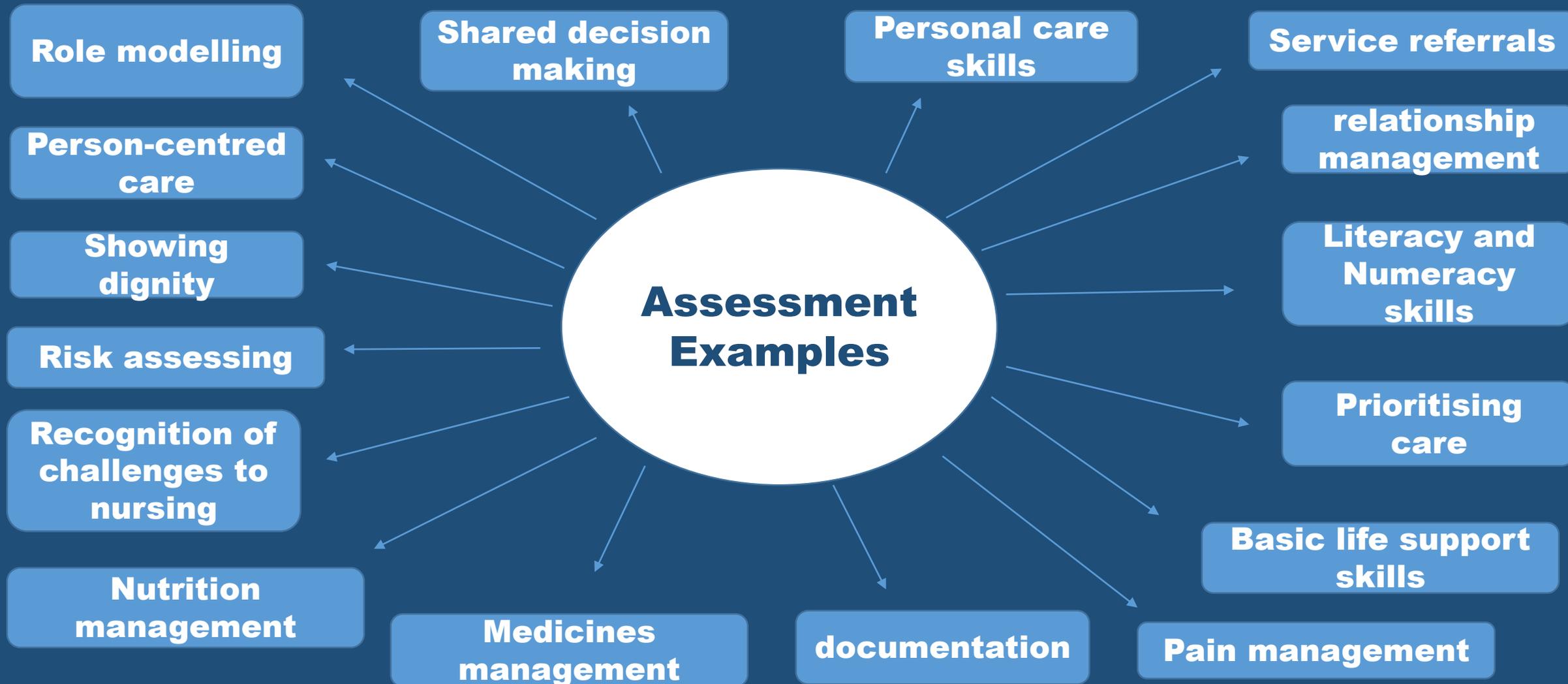
Platform 3

Assessing needs and planning care



Platform 4

Providing and evaluating care



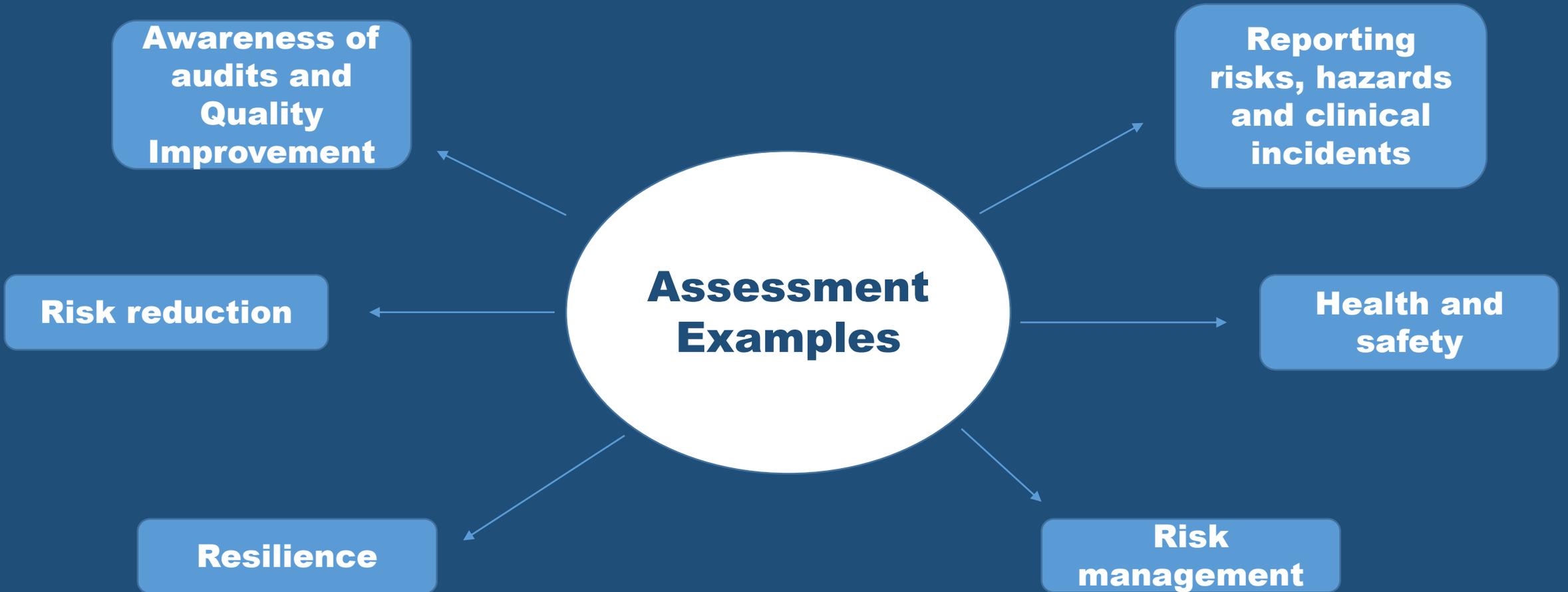
Platform 5

Leading and managing nursing care and working in teams



Platform 6

Improving safety and quality of care



Platform 7

Coordinating care



Proficiencies

Each Platform has associated Proficiencies which are completed over a full PART of the programme

These are based upon and assessed using the Participation in Care Framework, specific to each PART.

PART 1

PART 2

PART 3

Dependant

But developing confidence through guided participation in care

Developing Independence

In delivering care

Independent

Confident in coordinating care

Direct Supervision

Indirect Supervision

Skills and Procedures

Skills and Procedures are completed over all three parts of the programme.

There are communication and relationship management skills and Nursing procedures that students must now be able to safely demonstrate on entry to the NMC register

Simulation can be used in exceptional circumstances, should this not be possible to complete in practice.

Skills and procedures should be reviewed and identified as achievable at the beginning of the PLE

Further guidance on limitations within skills and procedures can be obtained from your local PEF

Scan QR code to view Skills and Procedures or click [here](#)



Grading Rubrics

UWS and OU



Pass or Fail

UOG



Graded A-H

**Specific Grading Rubric
per PART**

GCU



Graded A-F

Specific Grading Rubric per PART

**Each Platform graded individually
and overall grade calculated
using percentage**

**Click here for GCU
grading Calculator**



[GCU Grading Calculator](#)

Learning Development Support

Both the student and Practice Supervisor/Assessor have access to a Practice Learning Support Protocol within the PAD which details the steps to follow should there be any concerns.

[Practice Learning Support Protocol: Student](#)

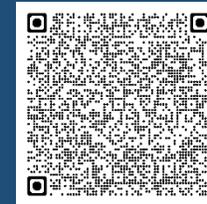


Click Here

[Practice Learning Support Protocol: Nominated PS/PA](#)

Or

Scan Here

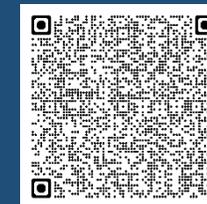


If required; a Learning Development Support Plan should be created to document any concerns and to support the student to achieve their learning outcomes.

Click Here

[Example Learning Development Support plan](#)

Scan Here



Practice Assessor and Practice Supervisor Guidance

Each student must be assigned a Practice Assessor and Practice Supervisor

The Practice Assessor cannot be the Practice Supervisor for the same student

The Practice Assessor can be the Practice Assessor or Supervisor for different students simultaneously.

Students can work with other Practice Supervisors when their assigned Practice Assessor or Supervisor is unavailable.

Mentorship transition/ the appropriate TURAS modules must be completed to allow an individual to document within the Practice Assessment Document.

Who completes what?

Document	Who can complete and sign?	Notes
Orientation and initial meeting	PA or PS	To be completed within first 48 hours
Learning Development Plan	PA or PS	
Record of Signatories	PA and PS	Individual records for each role
Interim Review	PA or PS	
Service User/ carer feedback	PA or PS	One required per PART
Proficiencies	PA or PS	
Skills and Procedures	PA or PS	
Final Assessment	PA only	
Attendance Record	PA or PS	Complete after each week
End of Part Confirmation	PA only	Discussion between PA and AA to agree on student progression

Useful References and Further Reading

NHS Education or Scotland (NES) (2020). *Quality Standards for Practice Learning*. Edinburgh: NES available from: [quality_standards_for_practice_learning_qspl.pdf \(scot.nhs.uk\)](#) [accessed 21/03/22]

Nursing and Midwifery Council (2018b) *Standards framework for nursing and midwifery education (part 1)* NMC available from: <https://www.nmc.org.uk/standards-for-education-and-training/standards-framework-for-nursing-and-midwifery-education/> [accessed 21/03/22]

Nursing and Midwifery Council (2018d) *Standards for pre-registration nursing programmes (part 3)* NMC available from: <https://www.nmc.org.uk/standards/standards-for-nurses/standards-for-pre-registration-nursing-programmes/> [accessed 21/03/22]

Nursing and Midwifery Council (2018e) *The Code: Professional standards of practice and behaviour for nurses, midwives and nursing associates* NMC available from: <https://www.nmc.org.uk/standards/code/> [accessed 21/03/22]

University of Glasgow (UoG) Scottish Practice Assessment Document available from: [Media_715861_smx.docx \(live.com\)](#) [accessed 30/08/22]