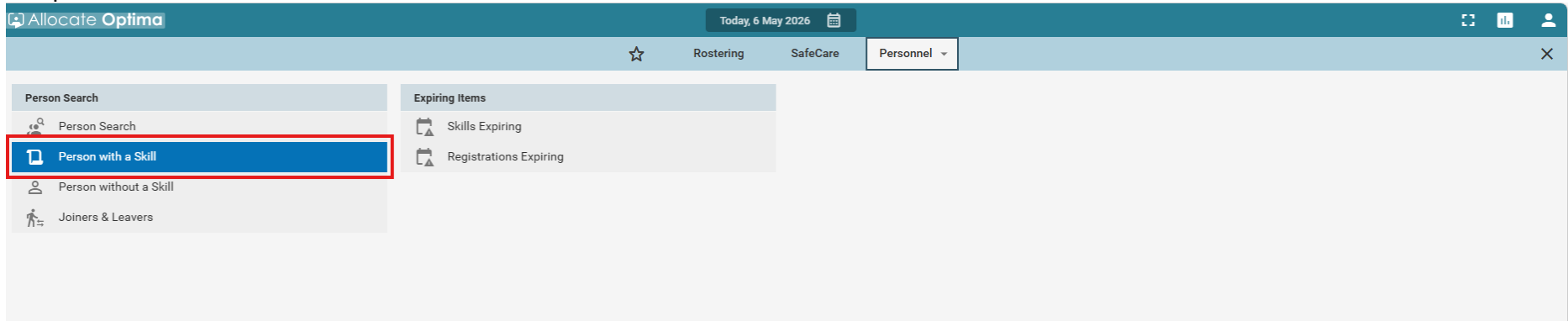


Person With A Skill

This report provides an overview of all employees with a skill on the Roster.

To open click **Personnel > Person Search > Person With A Skill**



Allocate Optima Today, 6 May 2026

Personnel

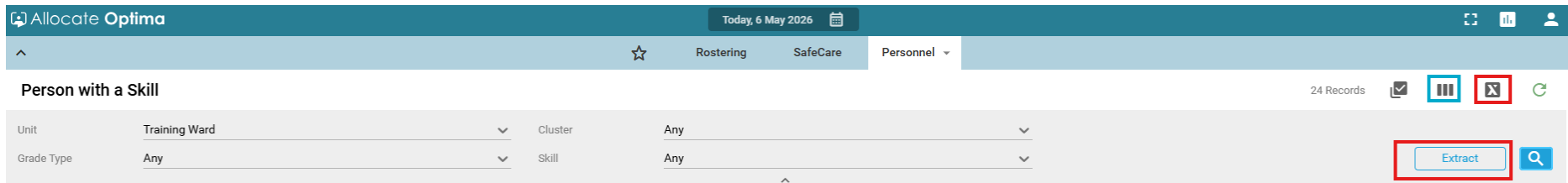
Person Search

- Person Search
- Person with a Skill**
- Person without a Skill
- Joiners & Leavers

Expiring Items

- Skills Expiring
- Registrations Expiring

The parameters available for this report include the **Unit, Team, Grade Type, Cluster, Skill**. Reports can be exported to excel using the icon or the **extract** button highlighted in red.



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Personnel

Person with a Skill 24 Records

Unit Training Ward Cluster Any

Grade Type Any Skill Any

Extract

The headers for the report are **customisable** using the icon highlighted in blue and are **various details related to Person with a skill**.

Allocate Optima Today, 6 May 2026 ☆ Rostering SafeCare Personnel

Person with a Skill 24 Records ☑ ☐ ✕ ↺

Unit: Training Ward Cluster: Any Grade Type: Any Skill: Any Extract 🔍

Surname	Forenames	Staff Number	Skill	Date Gained	Valid From	Valid To ↑	Grade
▲ Harrid	Navid	3465991	NMC	-	-	31/05/2026	Band 5 RN
▲ Barman	Bobby	3465992	NMC	-	-	31/05/2026	Band 5 RN
▲ Guinness	Edith	3465997	NMC	-	-	31/05/2026	Band 5 RN
▲ Big	Innes	3465999	NMC	-	-	31/05/2026	Band 5 RN
📄 Ingram	Winston	3465990	NMC	-	-	-	Band 5 RN
📄 Ingram	Winston	3465990	Take Charge	07/10/2024	07/10/2024	-	Band 5 RN
📄 Jarvis	Jack	3465988	NMC	-	-	-	Band 6 RN
📄 Jarvis	Jack	3465988	Take Charge	07/10/2024	07/10/2024	-	Band 6 RN
📄 Harrid	Navid	3465991	Take Charge	07/10/2024	07/10/2024	-	Band 5 RN
📄 Barman	Bobby	3465992	Take Charge	07/10/2024	07/10/2024	-	Band 5 RN
📄 McDade	Victor	3465989	Take Charge	07/10/2024	07/10/2024	-	Band 6 RN
📄 McDade	Victor	3465989	NMC	-	-	-	Band 6 RN
📄 Mullen	Tam	3465993	Take Charge	07/10/2024	07/10/2024	-	Band 5 RN
📄 Mullen	Tam	3465993	NMC	-	-	-	Band 5 RN
📄 Jones	Eric	3465994	NMC	-	-	-	Band 5 RN
📄 Harrid	Meena	3465995	Take Charge	07/10/2024	07/10/2024	-	Band 5 RN

- ❖ The column highlighted in teal shows employee name
- ❖ The column highlighted in red shows the staff number
- ❖ The column highlighted in green shows employee skill



- ❖ The column highlighted in yellow shows Date skill was gained
- ❖ The column highlighted in blue shows the validity of the skill
- ❖ The column highlighted in purple shows employees Grade

*** the amber sign 🚧 shows employee with skills expiring