

- Right-click on purple bar and select **Roster Analyser**.

- Click on **Partially Approve Roster** on left-hand side, then click **OK** in slide-in panel which will appear.

Roster Analyser

Training Ward 16 Jun - 13 Jul 2025 (28 Days) Unapproved

Budget ✓ Unavailability ✓ Safety ✓ Effectiveness ✓ Annual Leave ✗ Fairness ✓

✓ **Partially Approve Roster**

Summary Effectiveness Costings

Budget Comparison

£0 Total Roster Cost	£0 Staffing Budget	0 % £0 Difference
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Effectiveness

0.00 Over Contracted Hours	7.00 Unused Contracted Hours	0.00 Additional Duty Hours	0 Wrong Grade Type
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Safety

9 % Roster Unfilled %	0 Missing Charge Cover	0 Missing Skills	62 % / 38 % Skill Mix
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Fairness

10 % Requested Duties %	5 % Duties with Warnings %	0 Duties Below Minimum Length
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Annual Leave

Grade Type Category ↑	Week 1	Week 2	Week 3	Week 4
Registered Nurses	0.0 %	10.0 %	17.6 %	2.5 %
Unregistered Nurses	0.0 %	13.5 %	0.0 %	17.9 %

- Roster Analyser

Training Ward

16 Jun - 13 Jul 2025 (28 Days)

✓ First Level Approved

✓ Budget

✓ Unavailability

✓ Safety

✓ Effectiveness

⚠ Annual Leave

✓ Fairness

✓ Fully Approve Roster

⚙ Unapprove Roster

✗ Reject Roster

Summary

Effectiveness

Costings

Budget Comparison

£0
Total Roster Cost

£0
Staffing Budget

0 %
£0
Difference

Safety

9 %
Roster Unfilled %

0
Missing Charge Cover

0
Missing Skills

62 % / 38 %
Skill Mix

Effectiveness

0.00
Over Contracted Hours

7.00
Unused Contracted Hours

0.00
Additional Duty Hours

0
Wrong Grade Type

Fairness

10 %
Requested Duties %

5 %
Duties with Warnings %

0
Duties Below Minimum Length

Annual Leave

Grade Type Category ↑

Week 1

Week 2

Week 3

Week 4

Registered Nurses

0.0 %

10.0 %

17.6 %

2.5 %

Unregistered Nurses

0.0 %

13.5 %

0.0 %

17.9 %