

NHS Greater Glasgow and Clyde	Paper No. 24/41
Paper Title	Standing Committee Chair's Board Report
Meeting:	Board Meeting
Date of Meeting:	Tuesday 30 April 2024
Purpose of Paper:	For Assurance
Classification:	Board Official
Name of Reporting Committee	Audit and Risk Committee
Date of Reporting Committee	12 March 2024
Committee Chairperson	Ms Michelle Wailes

1. Purpose of Paper

The purpose of this paper is to: inform the NHS Board on key items of discussion at the NHSGGC Audit and Risk Committee.

2. Recommendation

The Board is asked to note the key items of discussion at the recent meeting of the Audit and Risk Committee on 12 March 2024 as set out below and seek further assurance as required.

3. Key Items of Discussion

3.1 Patient Private Funds

- This paper was presented to the Committee for approval.
- The Committee were advised that there were no significant entries to note and were content to approve these for signing.

3.2 Information Governance Steering Group Minutes

- The Committee were presented with the minutes of the Information Governance Steering Group held on 14 February 2024.
- The Committee were advised that the main points for noting were the progress on mandatory training compliance and changes to Microsoft 365 licences.
- The Committee were assured by the minutes.

3.3 Fraud Report

- This paper was presented to the Committee for assurance.
- The Committee received an update on current fraud cases and on the actions which have been undertaken within NHSGGC to prevent, detect and investigate fraud in the period 1 October 2023 to 31 January 2024.
- The Committee also noted the NHSGGC Fraud Annual Action Plan which had been updated to show current progress against NHS Board actions; the Counter Fraud Services Quarterly Report for October to December 2023; the Counter Fraud Strategy 2023-26; and the Patient Exemption statistics to December 2023.
- The Committee were assured by the paper.

3.4 Bad Debt Written Off

- This paper was presented to the Committee for approval
- The Committee received an update on the bad debts that had been written off and approval was sought to write-off two debts that were over £20,000 each.
- The Committee were content to approve the recommendations set out in the paper.

3.5 External Audit Actions Progress Update

- This paper was presented to the Committee for assurance.
- The Committee received an update on progress to date in delivering the 15 audit recommendations made as part of the 2022-23 Annual Accounts audit.
- The Committee were assured by the progress report.

3.6 Strategic Internal Audit Annual Plan 2024-25

- This paper was presented to the Committee for assurance.
- The Committee were advised that this Plan was designed to provide NHSGGC with the assurance required to prepare an annual Governance Statement that complies with best practice in corporate governance as well as contributing to the continuous improvement of governance, risk management and internal control processes through the implementation of this this plan.
- The Committee were assured by the paper.

3.7 Internal Audit Reports

- The Committee were presented with a summary of internal audit activity since the previous meeting for assurance. This included:
 - a) Internal Audit Progress Report
 - b) Internal Audit Report – Public Health Screening

- c) Internal Audit Report – Managing Attendance
- d) Management Action Follow Up
- The Committee were assured by the reports.

3.8 Corporate Risk Register

- This paper was presented to the Committee for assurance.
- The Committee noted a quarterly update of the Corporate Risk Register up to the end of December 2023 and were advised that regular reviews of risks had taken place since then.
- The Committee were assured by the paper.

3.9 Whistleblowing Quarter 3 Report

- This paper was presented to the Committee for assurance.
- The Committee noted the overview of whistleblowing activity for Quarter 3 of 2023/24. The Committee were advised that whistleblowing investigations were conducted in line with the National Whistleblowing Standards and Whistleblowing Policy. The Committee were advised that NHSGGC had received the first Stage 3 response from the Independent National Whistleblowing Officer which was not upheld.
- The Committee were assured by the report.

3.10 Legal Claims Quarter 4 Report

- This paper was presented to the Committee for assurance.
- The Committee noted a summary of the legal activity; including: 5 Public enquiries, 6 current and future discretionary fatal Accident Inquiries; 31 mandatory FAIs; 129 Crown or Police investigations into sudden/unexpected deaths; and 3 Police investigations.
- The Committee were assured by the report.

4. Issues for referral to other Standing Committees or escalation to the NHS Board

There were no issues for referral to other Standing Committees or escalation to the NHS Board.

5. Date of Next Meeting

The next meeting of the Audit and Risk Committee will take place on Tuesday 4 June 2024.