

NHSGGC (M) 23/06  
Minutes: 127-150

**NHS GREATER GLASGOW AND CLYDE**

**Minutes of the Meeting of the  
NHS Greater Glasgow and 19 December 2023 at 9.30 am  
via Microsoft Teams**

**PRESENT**

Dr Lesley Thomson KC (in the Chair)

Dr Jennifer Armstrong	Cllr Michelle McGinty
Ms Mehvish Ashraf	Dr Becky Metcalfe
Ms Ann Cameron-Burns	Ms Ketki Miles
Mr Alan Cowan	Ms Anne-Marie Monaghan
Dr Emilia Crighton	Mr Colin Neil
Cllr Chris Cunningham	Cllr Katie Pragnell
Ms Jacqueline Forbes	Mr Ian Ritchie
Ms Dianne Foy	Dr Lesley Rousselet
Mr David Gould	Dr Paul Ryan
Mrs Jane Grant	Mr Francis Shennan
Mr Graham Haddock OBE	Ms Rona Sweeney
Ms Margaret Kerr	Mr Charles Vincent
Rev John Matthews OBE	Ms Michelle Wailes
Cllr Collette McDiarmid	Professor Angela Wallace
Prof Iain McInnes	

**IN ATTENDANCE**

Ms Denise Brown	Director of Digital Services
Ms Sandra Bustillo	Director of Communications and Public Engagement
Ms Beth Culshaw	Chief Officer, West Dunbartonshire HSCP
Ms Sandra Devine	Director of Infection Prevention and Control
Ms Kim Donald	Corporate Services Manager Governance/Board Secretary
Mr William Edwards	Chief Operating Officer, Acute Services
Ms Katrina Heenan	Chief Risk Officer
Ms Claire MacDonald	Business Manager Acute Services
Mrs Anne MacPherson	Director of Human Resources and Organisational Development
Ms Susanne Millar	Chief Officer, Glasgow City HSCP
Ms Linda Morris	Public Health Programme Manager
Ms Julie Murray	Chief Officer, East Renfrewshire HSCP
Mr Iain Paterson	Corporate Services Manager Compliance
Ms Kate Rocks	Chief Officer, Inverclyde HSCP
Ms Caroline Sinclair	Chief Officer, East Dunbartonshire HSCP
Professor Tom Steele	Director of Estates and Facilities
Ms Elaine Vanhegan	Director of Corporate Services and Governance

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Mr Scott Wilson	Senior Business and Delivery Manager, Chief Executive's Office
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			ACTION BY
<b>127.</b>	<b>Welcome and Apologies</b>		
	<p>The Chair, Dr Lesley Thomson KC, welcomed those present to the December 2023 meeting of NHS Greater Glasgow and Clyde Board.</p> <p>The meeting combined members joining via video conferencing and a gathering of some members within the Boardroom of JB Russell House. The Chair also welcomed members of the public who had taken up the invitation to attend the Board meeting as non-participant observers.</p> <p>The Chair suggested that those presenting should assume that Board Members have read the papers, and presentations should be concise with only key issues highlighted.</p> <p>The Chair highlighted that the Digital Strategy Update was on the annual cycle of business to return to the December Board Meeting, however, it had been agreed this would be brought back to the February meeting which would allow a full strategic overview regarding what was achieved throughout the year.</p> <p>Apologies were recorded on behalf of Cllr Jacqueline Cameron and Cllr Martin McCluskey.</p> <p><b><u>NOTED</u></b></p>		
<b>128.</b>	<b>Declarations of Interest</b>		
	<p>The Chair invited members to declare any interests in any of the matters being discussed. No declarations were made.</p> <p><b><u>NOTED</u></b></p>		
<b>129.</b>	<b>Minute of Previous Meeting</b>		
	<p>The Board considered the minutes of the NHS Greater Glasgow and Clyde Board Meetings held on 31 October [Paper NHSGGC (M) 23/05] and on the motion of Reverend John Matthews, seconded by Mr Ian Ritchie, the Board were content to accept the minutes of the meetings as a complete and accurate record.</p> <p><b><u>APPROVED</u></b></p>		

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			ACTION BY
<b>130.</b>	<b>Matters Arising</b>		
<b>a)</b>	<b>Rolling Action List</b>		
	<p>The Board considered the paper ‘Rolling Action List’ [Paper No. 23/68].</p> <p>The Board were content to accept the recommendation that 3 items were closed.</p> <p>There were no other matters arising noted and the Board were content to approve the Rolling Action List.</p> <p><b><u>APPROVED</u></b></p>		
<b>131.</b>	<b>Chair’s Report</b>		
	<p>The Chair reminded the Board that she had taken up the role of Board Chair on 1<sup>st</sup> December 2023 and that her primary focus was to ensure a person centred approach across all of our services, alongside effective governance. The Chair reflected that she is new to post and was taking time to get to know the Board, including 1-1 sessions with Board Members and the Executive Team.</p> <p>Throughout the month the Chair had attended the Board Chairs Group, where the Cabinet Secretary was in attendance, and Winter Planning and Performance was discussed. She had also visited the Queen Elizabeth University Hospital and the Royal Hospital for Children, noting that visibility of Board Members to both staff and patients was an important part of the role and focussed visits would be reintroduced when winter pressures had eased across the sites.</p> <p>The Chair highlighted the excellent work undertaken by Dr Alyson Walker, Consultant Paediatric Anaesthetist, in the development of a child friendly pre-theatre area within the Royal Hospital for Children and the difference this had made to children and parents using the site.</p> <p>The Chair closed by thanking both Board Members and the Executive Team for their welcome and support, and handed over to the Chief Executive for her update.</p> <p><b><u>NOTED</u></b></p>		
<b>132.</b>	<b>Chief Executive’s Report</b>		

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	<p>Mrs Grant advised that she continued to participate in routine meetings which covered a range of issues and she had also attended the Board Seminar and Annual Review, both of which took place in November. She also chaired the West of Scotland Programme Board, Regional Cancer Advisory Board, as well as the Best Start and Perinatal Network. Mrs Grant reported an emerging approach to planned care and guidance was anticipated to be circulated for 2024/25.</p> <p>Mrs Grant also reflected on the importance of the Strategic Executive Group (SEG) which was held weekly and oversaw key issues emerging across the winter months. Mrs Grant assured the Board that this meeting was attended by a wide range of stakeholders and enabled swift action to be taken.</p> <p>Mrs Grant and Mr Neil, Director of Finance, had also attended a range of meetings with the Chief Finance Officers across the IJBs regarding budget challenges.</p> <p>Mrs Grant had attended the West Dunbartonshire Staff Awards and was pleased to see a range of staff being recognised for their work across health and social care. She had also attended the Quality Strategy Event as well as the Leadership Programme with senior corporate managers and highlighted the evident enthusiasm and commitment of staff.</p> <p>Mrs Grant and Dr Armstrong, Medical Director, had attended the West of Scotland Trauma Network Peer Review which demonstrated progress since its inception in 2021.</p> <p>The Board were content to note the update.</p> <p><b><u>NOTED</u></b></p>		
<b>133.</b>	<b>Patient Story</b>		
	<p>Professor Angela Wallace, Nurse Director, introduced a short video presentation which described Unpaid Carers, reflecting on the important role provided by Unpaid Carers in supporting healthcare services.</p> <p>The Chair thanked Prof Wallace and her team, and extended her gratitude to those involved in the video.</p> <p><b><u>NOTED</u></b></p>		

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<b>134.</b>	<b>Obesity Prevention and Early Intervention to Type 2 Diabetes</b>	
	<p>The Board considered the paper ‘Obesity Prevention and Early Intervention to Type 2 Diabetes’ [Paper No. 23/94] presented for awareness by Dr Emilia Crighton, Director of Public Health.</p> <p>The Board also received a presentation from Ms Linda Morris, Public Health Programme Manager.</p> <p>The Board reflected on the impact of obesity on healthcare, which had surpassed smoking, with 10% of the population estimated to have Type 2 Diabetes, with 5.5% diagnosed.</p> <p>Ms Morris discussed the HENRY programme which had provided positive results in Leeds, and focussed on early years up to 12 years, delivering key messages to parents on activity, sleep and a healthy diet. The Board acknowledged the period of time required to see change, and that it would likely be evidenced through the next generation of the population. The Board also discussed the need for a whole system approach and were pleased to note support from children’s services and health visitors.</p> <p>In response to a question regarding the investment and offset in terms of savings, Ms Morris explained that the Healthy Future policy drivers are set by the Scottish Government and a condition of grants being issued is meeting the markers of success.</p> <p>In response to a question regarding the measures reporting of BAME communities, Ms Morris assured the Board that the BAME community were targeted as it was recognised that individuals are more predisposed to developing Type 2 Diabetes at a lower BMI. Ms Morris also noted that there was the Community Champions Programme which was run within the BAME community.</p> <p>The Board discussed the impact of the pandemic on the HENRY programme, but were assured that ongoing training was underway, alongside regular evaluation of data in measuring the impact of the programme. Ms Morris also reported a revised ‘Your Body Matters’ curriculum pack available for schools, though reminded the Board that schools were not statutorily required to use the pack.</p> <p>In response to a query regarding psychological support for pupils measured as being overweight, Ms Morris highlighted that children up to Primary 1 were measured and a carefully worded letter would be issued to parents from the school nurse. Ms</p>	

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	<p>Morris also highlighted that Glasgow City Council had invested in school counsellors and adolescents could self-refer to youth health services.</p> <p>The Chair thanked Dr Crighton and Ms Morris for the update and highlighted the importance of linking with key partners to advocate for the Board's priorities.</p> <p>The Board were content to note the report.</p> <p><b><u>NOTED</u></b></p>		
<b>135.</b>	<b>Acute Services Committee</b>		
<b>a)</b>	<b>Chair's Report of Meeting held on 21 November 2023</b>		
	<p>The Board considered the paper 'Chair's Report of Meeting held on 21 November 2023' [Paper No. 23/95] presented for assurance by Mr Ian Ritchie, Chair of the Committee.</p> <p>Mr Ritchie highlighted the work of the Organ Donation Committee and the early evidence available regarding the recent change in legislation and the impact that this was having on relatives considering organ donation.</p> <p>The Board were content to note the report.</p> <p><b><u>NOTED</u></b></p>		
<b>b)</b>	<b>Approved Minute of Meeting held on 19 September 2023</b>		
	<p>The Board considered the paper 'Approved Minute of Meeting held on 19 September 2023' [ASC(M)23/05] presented for assurance.</p> <p>The Board were content to note the minute.</p> <p><b><u>NOTED</u></b></p>		
<b>136.</b>	<b>Area Clinical Forum</b>		
<b>a)</b>	<b>Chair's Report of Meeting held on 14 December 2023</b>		

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	<p>The Board considered the paper 'Chair's Report of Meeting held on 14 December 2023' [Paper No. 23/96] presented for assurance by Dr Lesley Rousselet, Chair of the Committee.</p> <p>Dr Rousselet reflected on the Annual Review and assured the Board of the Forum's ongoing focus to support delivery within the Board.</p> <p>The Board were content to note the report.</p> <p><b><u>NOTED</u></b></p>		
<b>b)</b>	<b>Approved Minute of Meeting held on 12 October 2023</b>		
	<p>The Board considered the paper 'Approved Minute of Meeting held on 12 October 2023' [ACF(M)23/04] presented for assurance.</p> <p>The Board were content to note the minute.</p> <p><b><u>NOTED</u></b></p>		
<b>137.</b>	<b>Clinical and Care Governance Committee</b>		
<b>a)</b>	<b>Chair's Report of Meeting held on 5 December 2023</b>		
	<p>The Board considered the paper 'Chair's Report of Meeting held on 5 December 2023' [Paper No. 23/97] presented for assurance by Dr Paul Ryan, Chair of the Committee.</p> <p>Dr Ryan highlighted the update received by the Committee regarding the Best Start Programme, including the Alongside Midwifery Unit (AMU) and confirmation of the Tier 3 Neonatal Service.</p> <p>The Board were content to note the report.</p>		
<b>b)</b>	<b>Approved Minute of Meeting held on 5 September 2023</b>		
	<p>The Board considered the paper 'Approved Minute of Meeting held on 5 September 2023' [CCG(M)23/04] presented for assurance.</p>		

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	The Board were content to note the minute.	
<b>138.</b>	<b>NHSGGC Board Performance Report</b>	
	<p>The Board considered the paper 'NHSGGC Board Performance Report' [Paper No. 23/98] presented for assurance by Mr Colin Neil, Director of Finance.</p> <p>Mr Neil reported that the position at October 2023 had been positive. The number of patients waiting over 52 weeks for a new outpatient appointment and the number of TTG patients waiting over 78 weeks were within the planned position and had seen a significant reduction in overall number within the reporting period.</p> <p>Compliance with access to psychological therapies was at 90.5% for October 2023. The number of CAMHS patients appointed within 18 weeks of referral was at 97.4%. Cancer 31 day performance had been at 91.4%, however, 62 day cancer performance remained challenging at 66.4% for October, though had increased from the previously reported position. A&amp;E performance had been 69% which was below target and the overall number of delayed discharges remained challenging. Mr Edwards highlighted that the pressures across the sites were largely driven by flow, and work was underway on alternative pathways such as the Hospital at Home, Virtual Beds and Outpatient Parenteral Antimicrobial Therapy (OPAT). Mr Edwards noted that these initiatives were regularly monitored to measure the impact on reducing pressures across the sites.</p> <p>In response to a query regarding the increase in urgent suspicion of cancer referrals, it was noted that referrals had increased by 54% with significant increase reported within colorectal and breast. The Board were assured that the increase in referrals did not actually reflect an increase in those diagnosed with cancer .It was noted that work was underway with primary care colleagues to try to review the referral increase. Mr Edwards highlighted the challenges regarding demand, and that Health Boards across Scotland were in communication to share best practice in optimising pathways.</p> <p>In respect of urgent care, Mr Edwards also highlighted the ongoing work of the Flow Navigation Centre in diverting patients to the correct pathway for care and managing demand at the front door. He reported that the FNC see, on average, 550 patients per week.</p>	

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	<p>In respect of delayed discharges it was noted that the number remained stubbornly high and a question was posed whether this should be accepted. Mrs Grant advised that the delayed discharge numbers across both Acute and Mental Health were too high and further action was needed. It was important to focus on individual numbers to ensure our patients were in the right place getting the right care.</p> <p>The Board were content to note the report.</p> <p><b>NOTED</b></p>	
<b>139.</b>	<b>Healthcare Associated Infection Report</b>	
	<p>The Board considered the paper 'Healthcare Associated Infection Report' [Paper No. 23/99], presented for assurance by Professor Angela Wallace, Director of Nursing.</p> <p>Professor Wallace invited Ms Sandra Devine to provide a brief overview of the current position, Ms Devine reported on the Annual Operational Plan targets. She said that Staphylococcus Aureus Bacteraemia (SAB) rates remained within expected limits E.coli Bacteraemia (ECB) rates remained within normal control limits and improvement continued to be supported locally. There had been 17 Clostridium Difficile Infections (CDI) in October 2023, which was in line with the aim of 17 per month. Clinical Risk Assessment (CRA) compliance had been 92% for CPE and 90% for MRSA.</p> <p>Prof Wallace also noted that the Board's Internal Audit Plan was scrutinised at the December Audit and Risk Committee, and the 3 management actions from the audit were all complete. The Annual Infection Prevention and Control Report was scheduled in the cycle of business for the Clinical and Care Governance Committee. Prof Wallace highlighted that reducing infections was a main focus for the organisation, and there were local action plans in place across the sites.</p> <p>In response to a question regarding the impact of infection control on bed days, Ms Devine noted the challenges faced within the complexity and vulnerability of the Glasgow population, as well as the increased number of High Risk Units within the QEUH, making it difficult to compare the data with other Health Boards. Ms Devine assured the Board that infection prevention and control is consistently monitored and lab results updated every 15 minutes, with key indicators being regularly reported. She also highlighted that a dashboard had been developed to allow 'real</p>	

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	time' updates to be shared with front line staff and for appropriate action to be taken swiftly.  The Board were content to note the report.  <b><u>NOTED</u></b>	
<b>140.</b>	<b>Finance Planning and Performance Committee</b>	
<b>a)</b>	<b>Chair's Report of Meeting held on 5 December 2023</b>	
	The Board considered the paper 'Chair's Report of Meeting held on 5 December 2023' [Paper No. 23/100] presented for assurance by Ms Margaret Kerr, Chair of the Committee.  Ms Kerr said that the Committee had scrutinised the implementation of the Digital Strategy and had also received an update regarding the RAAC audit.  The Board were content to note the report.  <b><u>NOTED</u></b>	
<b>b)</b>	<b>Approved Minute of Meeting held on 3 October 2023</b>	
	The Board considered the paper 'Approved Minute of Meeting held on 3 October 2023' [FPPC(M)23/05] presented for assurance.  The Board were content to note the minute.  <b><u>NOTED</u></b>	
<b>141.</b>	<b>Audit and Risk Committee</b>	
<b>a)</b>	<b>Chair's Report of Meeting held on 12 December 2023</b>	
	The Board considered the paper 'Chair's Report of Meeting held on 12 September 2023' [Paper No. 23/101] presented for assurance by Ms Michelle Wailes, Chair of the Committee.  Ms Wailes noted that the internal audit plan had been reviewed alongside the Risk Appetite Statement which had been scrutinised and endorsed by the Committee.	

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	The Board were content to note the report		
	<b><u>NOTED</u></b>		
<b>b)</b>	<b>Approved Minute of Meeting held on 12 September 2023</b>		
	The Board considered the paper 'Approved Minute of Meeting held on 12 September 2023' [ARC(M)23/04] presented for assurance.		
	The Board were content to note the minute.		
<b>142.</b>	<b>IJB Board Reports</b>		
	The Board considered the paper 'IJB Board Reports' [Paper No. 23/102-107] presented for assurance by the Non-Executive Board Member IJB Leads and the Chair invited the Leads to provide a brief highlight from each of the reports.		
	a) <u>East Dunbartonshire</u>		
	Ms Forbes highlighted the proactive winter planning approach undertaken by the IJB. She also noted that there was a joint inspection of adult support and protection arrangements happening over winter, but this would not impact on day to day business. Ms Forbes reported a finance deficit over £500k and work was ongoing to mitigate the challenges.		
	b) <u>East Renfrewshire</u>		
	Ms Monaghan highlighted the budget position and noted issues around prescribing costs. Ms Monaghan also reported the eligibility thresholds for accessing social care services, and the impact this may have on health care in the future. Ms Monaghan also noted that delayed discharges remain a standing agenda item and are regularly reviewed.		
	c) <u>Glasgow City</u>		
	Ms Sweeney noted concerns regarding the impact of the Home Office decision to streamline the asylum process and how this would impact an already challenged Homelessness Service. She noted that there was regular communication with both the Scottish and UK government regarding funding.		

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	<p>d) <u>Inverclyde</u></p> <p>Mr Cowan advised that there were ongoing discussions within the IJB regarding supporting carers and the challenges regarding delayed discharges. Mr Cowan highlighted that they were developing a pilot study regarding access to resources to support carers, and the positive impact that this would have on discharge figures.</p>		
	<p>e) <u>Renfrewshire</u></p> <p>Rev Matthews highlighted the financial challenges faced by the IJB.</p>		
	<p>f) <u>West Dunbartonshire</u></p> <p>Ms Sweeney reported on the recovery planning budget, and noted that the accounts had been signed off later than the deadline due to issues with the auditors. Ms Sweeney also noted the ongoing work regarding carers, and said that work was underway regarding a 'Short Breaks' initiative.</p>		
	<p>The Board noted the contents of the IJB Reports.</p> <p><b><u>NOTED</u></b></p>		
<b>143.</b>	<b>NHSGGC Finance Report</b>		
	<p>The Board considered the paper 'Finance Report' [Paper No. 23/108], presented for assurance by Mr Colin Neil, Director of Finance.</p> <p>Mr Neil presented the month 7 position to the end of October 2023. He said that the NHSGGC was reporting an overspend of £37.9 million with the majority of this attributed to unachieved savings which accounted for just over £31.4 million of the total. Mr Neil noted that the IJBs were breaking even, but this was with the use of reserves and ongoing discussions were taking place.</p> <p>In terms of the Savings and Value Programme (SVP) in year, recurring savings of just under £29.7 million had been achieved.</p>		

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	<p>The total capital expenditure incurred to the end of October was £45.2 million which was 46% of the plan.</p> <p>Mr Neil said that overall, at month 7 the forecast deficit had reduced to £38.2 million which was a reduction of £32.9 million from the original plan.</p> <p>In response to a query regarding the impact of increasing independent prescribers on prescribing costs, Mr Neil advised that forecasting would be difficult due to the collation of data across the various systems within primary care and independent pharmacies. Dr Armstrong advised that this would not be a significant driver in costs as the drugs would have been prescribed anyway. She noted the main challenges were access to high cost/short supply drugs as well as polypharmacy.</p> <p>The Board were assured by the content of the report.</p> <p><b><u>ASSURED</u></b></p>	
<b>144.</b>	<b>Risk Appetite Statement</b>	
	<p>The Board considered the paper 'Risk Appetite Statement' [Paper No. 23/109], presented for approval by Mr Colin Neil, Director of Finance.</p> <p>Mr Neil explained that the Risk Appetite Statement was last approved in October 2022 and was due an annual refresh. As a result of the Chair coming into post in December 2023, and a new Chief Risk Officer starting post in November 2023, it was agreed that the Risk Appetite Statement would not change and would be reviewed again in the next financial year.</p> <p>The Board were content with this approach and approved the Risk Appetite Statement.</p> <p><b><u>APPROVED</u></b></p>	
<b>145.</b>	<b>Corporate Risk Register</b>	
	<p>The Board considered the paper 'Risk Appetite Statement' [Paper No. 23/110], presented for approval by Mr Colin Neil, Director of Finance.</p> <p>Mr Neil explained that the Corporate Risk Register was maintained monthly via the appropriate risk owner and reported via the</p>	

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	<p>Corporate Management Team and relevant Standing Committees. The Corporate Risk Register submitted to the Board had been scrutinised and endorsed by the Audit and Risk Committee.</p> <p>Mr Neil highlighted that 4 of the 20 risks had been reduced, and a further scrutiny of the existing risk profiles would be considered by the Chief Risk Officer in the coming months.</p> <p>The Board were content to approve the Corporate Risk Register.</p> <p><b><u>APPROVED</u></b></p>		
<b>146.</b>	<b>Staff Governance Committee</b>		
<b>a)</b>	<b>Chair’s Report of Meeting held on 12 December 2023</b>		
	<p>The Board considered the paper ‘Chair’s Report of Meeting held on 7 November 2023’ [Paper No. 23/111] presented for assurance by Ms Ketki Miles, Co-Chair of the Committee.</p> <p>Ms Miles highlighted the reinvigoration of the Health and Safety Updates following the pandemic, alongside the appraisal processes for medical revalidation.</p> <p>The Board were content to note the report</p> <p><b><u>NOTED</u></b></p>		
<b>b)</b>	<b>Approved Minute of Meeting held on 12 September 2023</b>		
	<p>The Board considered the paper ‘Approved Minute of Meeting held on 22 August 2023’ [SGC(M)23/02] presented for assurance.</p> <p>The Board were content to note the minute.</p> <p><b><u>NOTED</u></b></p>		
<b>147.</b>	<b>Staff Health Strategy</b>		
	<p>The Board considered the paper ‘Staff Health Strategy’ [Paper No. 23/112], presented for approval by Mrs Anne MacPherson, Director of Human Resources and Organisational Development.</p> <p>Mrs MacPherson explained that the Strategy had been reviewed at the October Board Meeting, however, it was agreed it would be</p>		

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	<p>returned to the Board following completion of the EQIA. Mrs MacPherson confirmed that the EQIA was concluded in November 2023 with no actions or changes to the Strategy required. Mrs MacPherson highlighted that, when approved, the Strategy would be delivered through an action plan that would include focussed work across the priority areas including supporting stress, staff absence, staff engagement and awareness.</p> <p>In response to a question regarding collaboration with Environment and Sustainability programmes , it was agreed that the Board Champion would link with the sustainability teams to ensure the Strategy is incorporated and fed through workstreams. A MacPherson advised there was linkage around green spaces and staff travel already in place.</p> <p>The Board were content to approve the Strategy.</p> <p><b><u>APPROVED</u></b></p>	
<b>148.</b>	<b>Active Governance Update</b>	
	<p>The Board considered the paper ‘Active Governance Update’ [Paper No. 23/113] presented for assurance by Ms Elaine Vanhegan, Director of Corporate Services and Governance.</p> <p>Ms Vanhegan reminded Board members of the progress made to date with the Active Governance Action Plan, noting that updates take place at each meeting. She highlighted the upcoming Board self-assessment and development session that would allow the Board to reflect on the Active Governance Programme in line with the Blueprint for Good Governance and confirmed that dates for the session would be circulated to the Board in due course.</p> <p>Ms Vanhegan went onto to highlight the Board Members Responsibility Template had been amended to reflect that Ms Mehvish Ashraf had taken up the role of Equality and Diversity Champion. The Global Citizen Champion position remains vacant and Ms Vanhegan asked that interested members email the Board Secretary.</p> <p>The Board were assured by the contents of the paper and approved the Board Members Responsibility Template.</p> <p><b><u>APPROVED</u></b></p>	Secretary
<b>149.</b>	<b>Assurance Information Framework</b>	

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	<p>The Board considered the paper ‘Assurance Information Framework’ [Paper No. 23/114] presented for approval by Mr Colin Neil, Director of Finance.</p> <p>Mr Neil highlighted that the Assurance Information Framework had been further developed and included targets for the majority of measures in place; these had also been aligned through the framework to the lead committees. Mr Neil also confirmed that the strategy updates had been reviewed and aligned to ensure they correlate with the schedule of business for the Board.</p> <p>Turning to Primary Care measures, Mr Neil explained that not all GP activity is recorded in a collectable way, however, Public Health Scotland were carrying out work around the information that can be captured and reported upon. Mr Neil assured the Board that 60% of the practices within NHSGGC have provided information which had been fed through the framework. Mr Neil also reflected on similar challenges within dental, noting that they are independent contractors; however, Public Health Scotland were also reviewing this information with a view to publishing data annually.</p> <p>Mr Neil noted that unscheduled care was now included and the Unscheduled Care Programme Board was reviewing and developing a further suite of measures that would be fed through the framework in due course.</p> <p>It was agreed that the Assurance Information Framework would be piloted in its current format and would be regularly reviewed. This would be synchronised with Board business.</p> <p>The Board were content to approve the framework.</p> <p><b><u>APPROVED</u></b></p>	<p style="text-align: center;">Elaine Vanhegan/C olin Neil</p>
<b>150.</b>	<b>Date of Next Meeting</b>	
	The next meeting of the Board would be held on Tuesday 27 February 2024 at 9.30 am via MS Teams.	