

NHS Greater Glasgow and Clyde	Paper No. 24/82
Meeting:	NHSGGC Board Meeting
Meeting Date:	25 June 2024
Title:	Board Member Responsibilities - Update
Sponsoring Director:	Dr Lesley Thomson KC, Chair
Report Author:	Ms Elaine Vanhegan, Director of Corporate Services and Governance

1. Purpose

The purpose of this paper is to provide an update on Board Members proposed allocation to Standing Committees and Integration Joint Boards (IJBs) from 1 July 2024 and seek Board approval.

2. Executive Summary

The following details describe the proposed Non-Executive Board membership of the Board's Standing Committees and the six local IJBs. Of note, at this stage one Executive Board member will also support an Integration Joint Board.

To ensure flexibility and reduce the burden of commitments, membership of the core Standing Committees has been cut to 6 with a quorate number of 3. Acknowledging this, it will be important that Board members intimate apologies early to ensure appropriate cover.

Six newly appointed Non-Executive Board members commence their tenure with NHSGGC on 1 July 2024. All appointments have been approved by the Cabinet Secretary with the Scottish Government announcing these on Thursday 20 June. In addition, a new Local Authority member from Inverclyde will also join the Board replacing Martin McCluskey. Cabinet Secretary approval is awaited. New Non-Executive Board Members:

- Brian Auld – New Whistleblowing Champion
- Elizabeth Cairns
- Martin Cawley
- Catherine Cooney
- Lesley McDonald

- Karen Turner

The Board previously approved a revision to Committee Chairs and IJB Leads at the April Board meeting. Appendix 1 details proposed Standing Committee and IJB membership effective from 1 July 2024. In terms of Vice Chairs, it is proposed that Committee Chairs discuss this with Non-Executive members to agree an appropriate Vice Chair for the respective Committees.

At the April Board meeting, it was noted that proposals would be presented in June for the establishment of an Equality, Diversity and Inclusion Committee. This will now be considered later in the year.

As Board members will be aware, the Cabinet Secretary has approved that Margaret Kerr will assume the role of Interim Vice Chair for a period of six months. Ms Kerr will not fulfil the complete remit of a Vice Chair but it is important that such an arrangements is in place ensuring robust governance.

Arrangements for filling vacant Board Champion roles and finalising Pharmacy Practices Committee membership remains outstanding.

3. Recommendations

The Board is asked to:

- Approve the updated version of Board Member responsibilities at Appendix 1.
- Approve the appointment of Margaret Kerr as Interim Vice Chair for a 6 month period, acknowledging Cabinet Secretary approval has been given.

4. Response Required

This paper is presented for approval.

5. Impact Assessment

The impact of this paper on NHSGGC's corporate aims, approach to equality and diversity and environmental impact are assessed as follows:

- | | |
|------------------------|------------------------|
| • Better Health | <u>Positive</u> impact |
| • Better Care | <u>Positive</u> impact |
| • Better Value | <u>Positive</u> impact |
| • Better Workplace | <u>Positive</u> impact |
| • Equality & Diversity | <u>Positive</u> impact |
| • Environment | <u>Positive</u> impact |

6. Engagement & Communications

The content of this paper was considered by the Chair, the Director of Corporate Services and Governance and individual Board Members.

7. Governance Route

This paper is presented to the Board as the approving body.

8. Date Prepared & Issued

Date prepared: 18 June 2024

Date Issued: 21 June 2024

NHS Greater Glasgow and Clyde
Active Governance Programme

Board Members' Responsibilities from 1 July 2024																		
Board Members		Appointment		Board Standing Committees							Endowments Management Committee	Integration Joint Boards						
				Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire	
Dr Lesley Thomson KC		From 01/12/23	To 30/11/27		Ex-officio							Ex-officio						
Mrs Jane Grant		Chief Executive			Ex officio													
Dr Jennifer Armstrong		Medical Director			1	1 LX	1											
Dr Emilia Crighton		Director of Public Health					1	1 LX										
Professor Angela Wallace		Nurse Director			1	1	1						1					
Mr Colin Neil		Director of Finance		1 LX	1	1	1 LX				1 LX							
Other Director					1 COO (LX) 1 DHRD		2 IJBCOs	2 IJBCOs	1 DHRD (LX)	1 DHRD (LX) 1 IJBCO								
Ms Ann Cameron-Burns		From 01/01/22	To 31/12/25				1		1	1 CC	1							
Professor Iain McInnes		From 01/04/21	To 31/03/25			1												
Dr Lesley Rousselet		From 01/07/21	To 30/06/25		1	1												
Cllr Jacqueline Cameron (Ren)		From 21/06/22	To 30/04/27	1				1										
Cllr Chris Cunningham (GC)		From 08/06/22	To 30/04/27		1		1											
Cllr Colette McDiarmid (ED)		From 08/06/22	To 30/04/27		1						1							
Cllr Michelle McGinty (WD)		From 08/06/22	To 30/04/27								1							
Cllr Katie Pragnell (ER)		From 04/07/22	To 30/04/27			1					1							
TBC (Inv)																		
Ms Mehvish Ashraf		From 09/01/23	To 08/01/27				1			1								
Mr Brian Auld		From 01/07/24	To 30/06/28	1						1			1 L					
Ms Elizabeth Cairns		From 01/07/24	To 30/06/28					1			1 C						1	
Mr Martin Cawley		From 01/07/24	To 30/06/28				1						1					
Ms Cath Cooney		From 01/07/24	To 30/06/28			1							1		1			
Ms Dianne Foy		From 01/07/22	To 30/06/26			1		1					1					
Mr David Gould		From 01/02/22	To 31/01/26		1 C		1						1	1 L				
Mr Graham Haddock		From 01/05/23	To 30/04/27		1			1					1					
Ms Margaret Kerr		From 01/04/19	To 31/03/27	1			1 C		1 C		1				1 L			
Ms Lesley McDonald		From 01/07/24	To 30/06/28				1										1	
Dr Rebecca Metcalfe		From 01/09/23	To 31/08/27	1	1								1					
Ms Ketki Miles		From 01/06/20	To 31/05/28				1		1	1 CC		1 L						
Dr Paul Ryan		From 01/06/21	To 31/05/25			1 C	1			1			1 L	1				
Ms Karen Turner		From 01/07/24	To 30/06/28					1	1					1	1			
Mr Charles Vincent		From 01/02/20	To 31/01/28	1			1	1 C										
Ms Michelle Wailes		From 01/06/21	To 31/05/25	1 C			1				1					1 L		
Total Non Executive Board Members			25	6	6	6	11	6	4	7 ¹	5	3	4	7	4	3	3	
Total Membership including Executive Board Members and Chair			31	7	13	10	19	11	7	11	7	3	4	8	4	3 ²	3	
			No of Meetings	5	6	4	6	4	2	4	4	6	6	6	6	6	7	
			Quorum	3	3	3	4	3	3	3	3							

¹ Staff Governance Committee has 7 members as it has 2 Co-Chairs.

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² 4th member for Renfrewshire HSCP to be confirmed

Board		Board Standing Committees							Endowments Management Committee	Integration Joint Boards						
		Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire	
Frequency	Bi-Monthly				09/04/2024	16/04/2024										
Board Members Required	31		07/05/2024					21/05/2024	14/05/2024			15/05/2024	13/05/2024			
Quorum	10	04/06/2024 18/06/2024		04/06/2024	11/06/2024		27/06/2024			27/06/2024	26/06/2024	26/06/2024	24/06/2024	28/06/2024	25/06/2024	
Chair/NHS Lead	Dr Lesley Thomson KC		09/07/2024 (cancelled)			16/07/2024 (cancelled)										
Vice Chair	Ms Margaret Kerr (Interim)				06/08/2024			13/08/2024	20/08/2024		14/08/2024				20/08/2024	
Membership	As above	17/09/2024	10/09/2024	17/09/2024						18/09/2024	25/09/2024	25/09/2024	09/09/2024 (TBC)	25/09/2024	24/09/2024	
2024/25 Board Dates	30/04/2024				08/10/2024	22/10/2024										
	25/06/2024*		12/11/2024					19/11/2024	05/11/2024	14/11/2024	20/11/2024	27/11/2024	18/11/2024 (TBC)	22/11/2024		
	27/08/2024	03/12/2024		03/12/2024	10/12/2024										17/12/2024	
	29/10/2024*		14/01/2025			21/01/2025				23/01/2025		22/01/2025	27/01/2025 (TBC)	24/01/2025		
	17/12/2024				11/02/2025			18/02/2025	04/02/2025						18/02/2024	
	25/02/2025*	18/03/2025	11/03/2025	04/03/2025			TBC			20/03/2025		19/03/2025	24/03/2025 (TBC)	21/03/2025	28/03/2024	
* And Endowments Management Committee Board of Trustees**		** A meeting of the Trustees shall be deemed to have been held when a quorum of at least one third of the Trustees are present, of whom at least 2 of those present are non-executive members of the Health Board														
2024/25 Board Briefing Dates	28/05/2024	Other Attendees							Key		Board Champions					
	30/07/2024 (all day session)	DOF DHROD CO Acute DEF		DOF CO Acute DEF DHROD	HHI 2 CPHM 2 IJB COs GCPH Director Health Scotland	DHROD	DHROD	C = Chair CC = Co Chair VC = Vice Chair L = Lead LX = Lead Executive CE = Chief Executive MD = Medical Director ND = Nurse Director DOF = Director of Finance DPH = Director of Public Health	DHROD = Director of Human Resources and Organisational Development DEF = Director of Estates and Facilities DCPE = Director of Communications and Public Engagement CO Acute = Chief Officer Acute IJB CO = IJB Chief Officer HHI = Head of Health Improvement CPHM = Consultant in Public Health Medicine	Mental Health Staff Health Strategy Organ Donation Environment & Sustainability Whistleblowing Equality & Diversity (Disability) Equality & Diversity (BAME) Equality & Diversity (LGBTQ+) NHS Charities (RHC) NHS Charities (Beatson WoSCC) Veterans					Vacant Ms Ann Cameron-Burns Vacant Ms Wales Mr Bran Auld Vacant Vacant Ms Miles Vacant Vacant Vacant	
	24/09/2024															
	26/11/2024 (all day session)															
	28/01/2025															
	25/03/2025 (all day session)															
Standing Committee Chairs																
IJB Leads Network																