

NHS GREATER GLASGOW AND CLYDE

**Minutes of the Meeting of the
Area Clinical Forum
held on Thursday 12 June 2025 at 2pm
Via Microsoft Teams**

Present

Dr Lesley Rousselet (in the Chair)

Anita Belbin	Steven Meldrum
Scott Davidson	Josh Miller
Sarah Freel	Fiona Smith
Helen Little	Anne Thompson
Kathy McFall	Angela Wallace

In Attendance

Ms Kim Donald	Corporate Services Manager - Governance
Ms Abbie Maxwell	Secretariat (Minute)
Ms Claire MacArthur	Director of Planning
Ms Elaine Vanhagen	Director of Corporate Services and Governance

			Action
15.	Welcome And Apologies		
	<p>The Chair welcomed those present to the June 2025 meeting of the Area Clinical Forum:</p> <p>Apologies were noted on behalf of:</p> <ul style="list-style-type: none"> • Mark Fawcett • Morven McElroy • Margaret Doherty • Sarah Thompson <p><u>NOTED</u></p>		

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16.	Declarations Of Interest		
	<p>The Chair invited members to declare any interests in any of the items being discussed. There were no declarations made.</p> <p><u>NOTED</u></p>		
17.	Minutes Of Previous Meeting		
	<p>The Forum considered the minute of the Area Clinical Forum meeting of 13th February 2025 [ACF(M) 25/01] and Meeting note from 10th April 2025 [ACF(M) 25/02) were content to approve as an accurate record of proceedings.</p> <p><u>APPROVED</u></p>		
18.	Matters Arising		
	<p>a) Rolling Action List</p> <p>The Forum considered the Rolling Action List and agreed that updates would be discussed out with the meeting.</p> <p><u>NOTED</u></p>		
19.	Election of Office Bearers		
	<p>Dr Lesley Rousselet, Chair, and Ms Kim Donald, Corporate Services Manager – Governance, provided a verbal update.</p> <p>Dr Rousselet informed the Forum that this would be her final meeting as Area Clinical Forum Chair, as her four-year term had concluded.</p> <p>Ms Donald reported that nominations were being accepted for the new Chair and subsequently a Non-Executive Board Member.</p> <p>Members were asked to submit nominations via Dr Rousselet or Ms Vanhagen by Monday, 16th June 2025. It was noted that if no nominations were received, a report would be made to the Board at the June meeting.</p> <p>The Forum were content to note the update.</p> <p><u>NOTED</u></p>		

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20.	Executive Update of Ongoing Business		
	<p>Professor Angela Wallace, Executive Nursing Director, provided a verbal update.</p> <p>Professor Wallace reported on transforming services and highlighted the upcoming Hackathon events which focused on the implementation of virtual hospitals, and the Flow Navigation Centre (FNC) Plus.</p> <p>Professor Wallace reported that system pressures remained ongoing. There had been a focus on sickness/absence which remained high across all sites, as well as supporting staff to return to work.</p> <p>It was noted that there was a strong focus on the recent HIS ED Review report, and discussions had taken place on how best to support staff.</p> <p>A new Framework Strategy had been developed, The GGC Way Forward, and an Executive Oversight Group had been established to oversee the implementation of the Strategy.</p> <p>The Forum were content to note the update.</p> <p><u>NOTED</u></p>		
21.	Governance Moving Forward		
	<p>Ms Elaine Vanhagen, Director of Corporate Services and Governance, provided a verbal update.</p> <p>Ms Vanhagen reported that there had been a new governance structure created to support the improvement of services across the Board and improve access to these services.</p> <p>Ms Vanhagen noted that there had been an agreement from the Scottish Government to recruit a Deputy Chief Executive to help to support the delivery services across NHS GGC, which would allow for the Chief Executive to focus on collaborations across the Board.</p> <p>Ms Vanhagen highlighted the upcoming changes within the Governance Structure to the Forum and explained the relevance of each of the new and existing Committees.</p> <p>The Forum discussed how they could develop the current subcommittees within the structure and how they could become more involved within the Board. It was agreed that Ms</p>		Ms Vanhagen/ Dr Davidson

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	<p>Vanhagen would meet with Dr Davidson to discuss and update the Forum when appropriate.</p> <p>The Forum were content to note the update.</p> <p><u>NOTED</u></p>		
22.	Transforming Together		
	<p>Presentation provided by Ms Claire McArthur, Director of Planning</p> <p>Ms McArthur reported that prior to the First Minister's statement on reform, they had developed an approved clinical roadmap. This plan included strategies to enhance patient access, incorporate digital and innovative care solutions, and optimise the use of technology.</p> <p>Following a successful bid for additional funding to support planned and urgent care, a plan was being developed to allocate this funding within these services.</p> <p>Ms McArthur highlighted the ongoing discussion about the Hackathon and emphasised the development and enhancement of services aimed at supporting patients within their homes. She also outlined the current plans for implementing Virtual Hospitals to support for urgent care.</p> <p>It was noted that the first pathway for the implementation of Virtual Hospitals had been finalised and was ready for approval through Clinical Governance, and the second pathway implementation would be discussed at the Hackathon event in June.</p> <p>Ms McArthur reported that there were plans for further Hackathon events in the future as this development would require significant work and discussions.</p> <p>The Forum were content to note the update.</p> <p><u>NOTED</u></p>		
23.	Annual Report 2024/25		
	<p>Paper presented by Ms Kim Donald, Corporate Services Manager – Governance.</p> <p>Ms Donald presented the Committee Annual Report for approval. This would be submitted to the June Board meeting.</p>		

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	<p>Members were asked to provide suggestions for agenda items for future meetings.</p> <p>The Forum were content to approve the paper.</p> <p><u>NOTED</u></p>		
24.	Terms of Reference		
	<p>The Committee noted the Terms of Reference and were content to approve the paper.</p> <p><u>NOTED</u></p>		
25.	Brief Update from Each Advisory Committee on Salient Business Points and Minutes to Note		
	<p><u>Area Optometric Committee</u></p> <p>Ms Freel reported that the roll out of the Community Glaucoma Service had been delayed, and colleagues had expressed their disappointment in the implementation of this.</p> <p>Ms Freel noted that there had been a change to enhanced supplementary services to reduce the number of unnecessary referrals into secondary care.</p> <p><u>Area Allied Health Professions Committee</u></p> <p>Ms McFall reported that there were ongoing pressures in relation to waiting times and reported that there had been delays within recruitment which had an overall impact on the ability to deliver services and had been affecting staff morale.</p> <p><u>Area Pharmaceutical Committee</u></p> <p>Mr Miller reported that they had received an update on the reduced work week from the Director of Pharmacy and noted that discussions were ongoing regarding ways in which this could be implemented without impacting services.</p> <p>Mr Miller highlighted that the committee Chairs had met with the Secretariat team to discuss the Terms of Reference and Membership, it was agreed that a further meeting would take following the Board in June.</p>		

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	<p><u>Area Dental Committee</u></p> <p>Ms Belbin highlighted ongoing issues in the meeting quorum, with many meetings not being quorate. It was agreed that the membership required a review.</p> <p>Dr Michael McGrady had now been appointed as the new Chief of Dentistry following his interim position. There had been concerns raised in relation to the Quality Improvement event analysis for Dentists after the Scottish Government announced that nationally the Quality Improvement project would be sent to patients as questionnaires for this year. The members agreed that they felt this would not improve quality and the significant event analysis had proven more efficient.</p> <p>The Forum were content to note the update.</p> <p>NOTED</p>		
26.	Closing Remarks and Key Messages for the Board		
	<p>The Forum thanked Dr Rousselet for all of her valued contribution to the Board and as the Chair of the Forum over the last 4 years, and wished her the best in her future endeavours.</p> <p>The Chair thanked members for their attendance and for the presentations and updates provided.</p>		
27.	ACF Members Only – Open Discussion		
	<p>The Chair invited members to discuss any issues they wished to raise to the group.</p>		
28.	Date and Time of Next Scheduled Meeting		
	<p>The next meeting would be held on 14th August 2025 at 2pm, via MS Teams.</p>		