

**NHS GREATER GLASGOW AND CLYDE**

**Minutes of the Meeting of the  
Area Clinical Forum  
held on Thursday 12 October 2023 at 2pm  
Via Microsoft Teams and the Boardroom**

**Present**

Dr Lesley Rousselet (in the Chair)

Anita Belbin	Kathy McFall
Karen Brazier	Fiona Smith
Mark Fawcett	Anne Thomson
Lucy Gamble	Denise Wilkinson
Morven McElroy	

**In Attendance**

Jennifer Armstrong	Medical Director
Kim Donald	Corporate Services Manager - Governance
Gail Caldwell	Director of Pharmacy, Prescribing and Pharmacy Policy
Karen Lamb	Head of Specialist Services
Anne MacPherson	Director of Human Resources & Organisational Development
Deirdre McCormack	Chief Nurse, Directorate
Pamela Metcalfe	Secretariat
Angela Wallace	Nurse Director

			<b>Action</b>
<b>34.</b>	<b>Welcome And Apologies</b>		
	The Chair welcomed those present to the October meeting of the Area Clinical Forum, chaired remotely via MS Teams.		

			<b>Action</b>
	<b><u>NOTED</u></b>		
	<b>Declarations Of Interest</b>		
	The Chair invited members to declare any interests in any of the items being discussed. There were no declarations made.		
	<b><u>NOTED</u></b>		
<b>35.</b>	<b>Minutes Of Previous Meeting</b>		
	The Forum considered the minute of the Area Clinical Forum meeting of 17 August 2023 [Paper 23/03, ACF(M)]		
	The Forum was content to approve the minutes as an accurate record.		
	<b><u>APPROVED</u></b>		
<b>36.</b>	<b>Matters Arising</b>		
	<b>a) Rolling Action List</b>		
	The Chair noted there was no updates to the Rolling Action List.		
	<b>b) Vice Chair Announcement</b>		
	The Chair congratulated Dr Anita Belbin on her appointment as the new Vice Chair of Area Clinical Forum.		
	<b><u>NOTED</u></b>		
<b>37.</b>	<b>On-Going Board Business Update including COVID-19 Update</b>		
	The Chair invited Professor Angela Wallace, Nurse Director, to provide a verbal update on 'On-going Board business including COVID-19 Update'		

		<b>Action</b>
	<p>Professor Wallace noted the Bi-Annual Review from the Scottish Government and highlighted the key discussion points.</p> <p>Professor Wallace updated the Forum on the current pressures across all services and the continued focus on all in-patient areas.</p> <p>In regards to Delayed Discharge, Professor Wallace updated the Forum on the collaborative approach taken across all health boards to ensure support for patients and families.</p> <p>Professor Wallace noted the continued challenges to manage the capacity for patients waiting scheduled care due to ward closures and staffing challenges.</p> <p>In regards to winter planning, Professor Wallace advised planning was underway to ensure a robust plan was in place. Significant work was being done to ensure the immunisation programmes were delivered.</p> <p>Mrs MacPherson noted the challenges with staffing and COVID positive cases and highlighted the most recent staff brief. Mrs MacPherson urged staff to get vaccinated, where possible.</p> <p>Dr Armstrong discussed the recent press release of the NHSGGC review of Endoscopy Cases.</p> <p>In response to concerns raised regarding the current pressures faced throughout service, Professor Wallace assured the Forum the Winter Plan was in place and every effort was being made to balance the pressures before the winter period begins. Ms MacPherson noted recruitment being done to elevate staffing pressures and a full review was underway to ensure all resources were being utilised. Ms Caldwell praised strong performance of colleagues in managing challenging circumstances.</p> <p>Dr McElroy highlighted AMC concerns around lack of free beds, impacted by delayed discharges. Professor Wallace reassured on actions around improving delayed discharges.</p>	

		<b>Action</b>
	<b><u>NOTED</u></b>	
<b>38.</b>	<b>Staff Wellbeing Update</b>	
	<p>The Chair invited Anne MacPherson, Director of Human Resources &amp; Organisational Development, to share the presentation on ‘Staff Wellbeing Update’</p> <p>Ms MacPherson noted the ‘Staff Wellbeing Update’ which highlighted:</p> <ul style="list-style-type: none"> <li>• Staff Health Strategy Activity Since Last Update</li> <li>• Staff Health Strategy – Outcomes</li> <li>• Priority 1: Mental Health and Wellbeing</li> <li>• Priority 2: Promote a fair and healthy workplace</li> <li>• Priority 3: Address in-work poverty and promote holistic wellbeing to mitigate inequalities in health</li> <li>• Priority 4: Support for managing attendance</li> <li>• Staff Wellbeing: Active Staff Update</li> <li>• Staff Wellbeing: Resources</li> </ul> <p>Update provided on Civility Safes Lives initiative and around the mobile R&amp;R hub.</p> <p>In response to the question regarding accessibility for everyone, Ms MacPherson advised some of the resources were only available to NHSGGC staff members, however, highlighted the National Wellbeing Hub was available to everyone. Details of available services would be circulated to the Forum.</p> <p>In response to the concerns raised regarding Occupational Health, Ms MacPherson shared the concerns but noted Occupational Health were a very limited resource.</p> <p>In response to concerns raised regarding staff taking appropriate breaks, Ms MacPherson stressed the importance of breaks and encouraged staff to do so.</p> <p>In response to the question relating to support available for GP practice staff, Ms MacPherson highlighted support via</p>	<p>Anne MacPherson</p> <p>Anne MacPherson</p>

		<b>Action</b>
	<p>Occupational Health, however, advised information would be shared on what support would be available.</p> <p>Chair praised the work undertaken to support staff wellbeing.</p> <p><b><u>NOTED</u></b></p>	
<b>39.</b>	<b>CAHMS Update</b>	
	<p>The Chair invited Dr Karen Lamb, Head of Specialist Services, to provide a verbal update on 'CAHMS' [Paper 23/11]</p> <p>Dr Lamb updated the Forum on the progress being made in relation to the Mental Health Recovery and Renewal Plan.</p> <p>Dr Lamb outlined £7.2million was provided by the Scottish Government to assist when clearing the CAMHS waiting list backlog. Full implementation of the CAMHS service specification launched in early 2020, and expanded transition timescales for CAMHS for younger people up to the age of 25 years for targeted groups.</p> <p>In regards to phase two funding, Dr Lamb provided a brief outline of what the funding allocation was and where the focus would be.</p> <p>Dr Lamb noted a workforce plan had been created to increase all CAMHS professional groups to look at new ways of working, aligned to achieving the outcomes specified. Dr Lamb noted a significant increase across all workforces from 154 whole time equivalent in January 2022 to 227 whole time equivalent in August 2023.</p> <p>Dr Lamb advised the highest level of demand for referrals was seen in 2021, which then peaked again in 2022.</p> <p>Dr Lamb advised the CAMHS team would continue to monitor and address the Mental Health Recovery and Renewal Plan actions.</p>	

			<b>Action</b>
	<p>Ms Smith offered positive feedback around multidisciplinary working to support CAMHS.</p> <p>The Chair praised the progress made by the CAMHS team.</p> <p><b><u>NOTED</u></b></p>		
<b>40.</b>	<b>Public Protection Update</b>		
	<p>The Chair invited Ms Deirdre McCormack, Chief Nurse, Director, to provide a verbal update on 'Public Protection' [Paper 23/12]</p> <p>Ms McCormack noted the NHSGGC public Protection Strategy and advised this was due to be reviewed and approval at the upcoming Board Meeting.</p> <p>Ms McCormack advised the Public Protection Policy had recently been reviewed and highlighted the policy needed refined and signed off. Ms McCormack noted the Policy was due to be discussed at the upcoming Public Protection Forum and welcomed any feedback or suggestions.</p> <p>In regards to the GGC Public Protection Quality Assurance Framework, Ms McCormack noted the progress made with the framework. Ms McCormack advised an Access Database was being built which incorporated the measures within the framework.</p> <p>Ms McCormack highlighted the Internal Audit on the Public Protection Arrangements and noted the summary findings. The final report provided eight improvement recommendations across different areas, including focus on training.</p> <p><b><u>NOTED</u></b></p>		
<b>41.</b>	<b>National Area Clinical Forum Chairs Group Update</b>		

			<b>Action</b>
	The Forum noted the 'National Area Clinical Forum Chairs Group Update' paper [Paper 23/13]		
	<b><u>NOTED</u></b>		
<b>42.</b>	<b>Annual Review 2022/2023</b>		
	The Chair advised the Annual Review 2022/2023 [Paper 23/14] would be circulated to the Forum in due course.		Forum Members
	The Chair advised the Ministerial Annual Review meeting date had been set and urged members to attend.		
	Ms Donald requested members reflect on the 2022/2023 and advised of any specific agenda items be sent to herself.		
	<b><u>NOTED</u></b>		
<b>43.</b>	<b>Brief Update from Each Advisory Committee on Salient Business Points and Minutes to note</b>		
	The Chair asked each Advisory Committee Chair to provide a brief update on each committee [Paper 23/15]		Karen Brazier
	<u>Area Medical Committee</u>		
	Dr McElroy advised there was now 21 practices with closed lists and highlighted escalations 1a, 1b and 2 had also increased.		
	<u>Area AHP &amp; Healthcare Scientists Committee</u>		
	Ms Brazier discussed the most recent Paediatric Audiology Review from Lothian which provided 55 recommendations for review. Ms Brazier advised an Action Plan was in place.		
	The Chair suggested the Forum be updated on the Action Plan progress in December.		
	<u>Area Optometric Committee</u>		

			<b>Action</b>
	<p>The Chair advised there had not been a meeting since the last Area Clinical Forum.</p> <p><u>Area Dental Committee</u></p> <p>Dr Belbin noted the nature of dentistry was due to change on November 1st 2023. Preventative measures and check up's will now only be provided once per year.</p> <p><u>Area Psychology Committee</u></p> <p>Dr Gamble noted concerns regarding the renewal monies for core services had not as yet been confirmed.</p> <p>The Forum was content to note the updates.</p> <p><b><u>NOTED</u></b></p>		
<b>44.</b>	<b>Closing Remarks and Key Messages for the Board</b>		
	<p>The Chair thanked everyone for their attendance and the presentations provided.</p>		
<b>45.</b>	<b>Date and Time of Next Scheduled Meeting</b>		
	<p>The next meeting would be held on 14 December 2023, via MS Teams and the Boardroom</p>		