

Internal Safety Advice Notice

Moving & Handling Department

Issue Number	ISAN/2022/003	Date	22/03/2022
Subject:	Transporting beds between areas		

Background

The Moving & Handling Department has been informed of an ongoing issue in which head and foot boards are going missing within QEUH, as areas are removing and not returning them before moving the bed to another area.

Action

To ensure the safe moving and handling of beds please always ensure the head and foot boards are positioned securely on the bed frame prior to moving equipment within wards and departments or to different locations within the hospital.

Bed manufacturers state in the user instructions that to reduce risk of injury the head and foot boards should be held during bed movement and not the side rails or accessories.



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