

# Moving Forward Together.



## Stakeholder Reference Group

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# Welcome

- Housekeeping
- Introductions



# Stakeholder Reference Group

- Present and answer initial questions about:
  - The purpose of the Stakeholder Reference Group (SRG)
  - Agreeing a Terms of Reference for SRG members and the Code Conduct for SRG meetings



# Other Invited Representatives

- **Beatson Cancer Charity**
- **British Lung Foundation**
- **Cancer Support Scotland**
- **East Dunbartonshire Carers Centre**
- **East Renfrewshire Carers Centre**
- **Glasgow North East Carers Centre**
- **Glasgow North West Carers Centre**
- **Glasgow South East Carers Centre**
- **Glasgow South West Carers Centre**
- **Glasgow West Carers Centre**
- **Heart MCN**
- **Inverclyde Carers Centre**
- **Macmillan Cancer Support**
- **Maggie's Cancer Charity**
- **Renfrewshire Carers Centre**
- **Respiratory MCN**
- **Stroke MCN**
- **West Dunbartonshire Carers Centre**



# Stakeholder Reference Group

- Purpose and remit of SRG:
  - A time limited group established to support and guide us in how we inform and engage with people
  - Made up of patients, service users and carers, or representatives from the groups or organisations that represent them or have an interest in this area
  - Offer their perspectives on how the Programme might inform and engage with the wider public



# Stakeholder Reference Group

- The purpose of the SRG will be to:
  - Act as a sounding board for testing early plans, and information materials
  - Offer perspectives on how the Programme can engage more widely with people
  - Advise on the development of information for wider public use
  - Strengthen and play a significant role in wider public communication



# SRG Members

- Group members to will need to:
  - Commit to the work the group by attending meetings, completing any preparatory work and keep to agreed timings
  - Use their experience, knowledge and insight to offer thoughts, ideas and sensitively share views and ask questions
  - Be willing to participate and play an active role in ongoing wider communication about the purpose and work of the SRG



# SRG Members

- SRG members contribute to the work of the group by:
  - Virtue of their personal qualities, experience and insight
  - Using their experience and knowledge to offer thoughts and ideas
  - Actively contributing to discussion whilst always respecting the contribution of others
  - Being courteous to each other at all times and allow each other to speak



# Core Team Members

- The Moving Forward Together Core Team will:
  - Provide high quality accessible information
  - Encourage open discussion on matters arising
  - Listen to and respond to points raised by members as soon as possible
  - Ensure Meetings run to the agreed timings



# Core Team Members

- The Moving Forward Together Core Team will:
  - Provide accessible venues for SRG meetings
  - Offer individual support and assistance provided if requested
  - Reimburse expenses incurred through participation

Participation is completely voluntary and Members can opt out of SRG at any time

