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Tel 0141-201-4444
Date: 12th November 2026
Ref: SD/November/MedApp

Dear Appraiser

**Re: Annual Appraisal 2026/27**

I am seeking your support in encouraging all appraisees to participate in annual appraisal within their allocated phase. You may have received my earlier letter[1] sent to all appraisees detailing the % completion rates per Sector/Directorate for Phase 2 and Phase 3, and my request to all appraisees within these phases to complete their appraisal by the end of November.

| Sector / Directorate | Phase 2 (1 April 26 – 31 July 26) % Completion Rate | Phase 3 (1 August 26 to 30th November 26) % Completion Rate |
|---|---|---|
| South | **55%** | **8%** |
| North | **39%** | **10%** |
| Clyde | **44%** | **14%** |
| Regional Services | **81%** | **21%** |
| Diagnostics | **90%** | **3%** |
| W&C's & Comm Paeds | **66%** | **11%** |
| MHS | **73%** | **10%** |
| Sexual Health Services | **92%** | **10%** |
| Public Health | **50%** | **0%** |
| Occupational Health | **0%** | **n/a** |

[1] Medical Revalidation and Appraisal - NHSGGC

Whilst it is the appraisee's responsibility to ensure that they have completed their annual appraisal within phase, I am aware that some require an additional prompt to complete. I would, therefore, ask if you are due to appraise anyone within either Phase 2 or Phase 3 and they have not been in touch with you, please can you reach out to them to arrange a suitable time in your diary to meet.

By ensuring the appraisee completes in their allocated phase, I am hoping this will also relieve some of the pressure on the appraiser towards the end of the appraisal year.

Should you have any questions in relation to the above or require support regarding any aspect of the appraisal and/or revalidation process please do not hesitate to get in touch at ggc.medical.revalidation@nhs.scot.

Thank you for your assistance.



**Scott Davidson**
**Executive Medical Director/Responsible Officer NHSGGC**

cc. Prof Colin McKay, Deputy Medical Director (Corporate)/Deputy Responsible Officer (Secondary Care)