

# Turas Appraisal

How to:-

Update personal details and add other Turas Applications

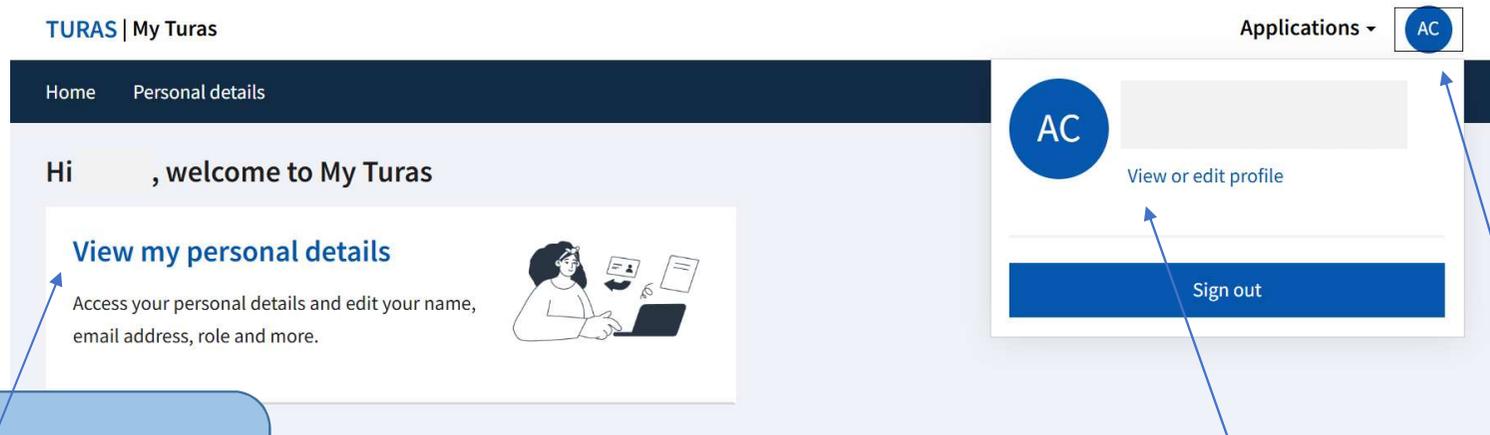


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[www.nhsggc.org.uk](http://www.nhsggc.org.uk)

# TURAS Appraisal – Updating Personal Details

- Update your personal details including email address. You can do this by either:

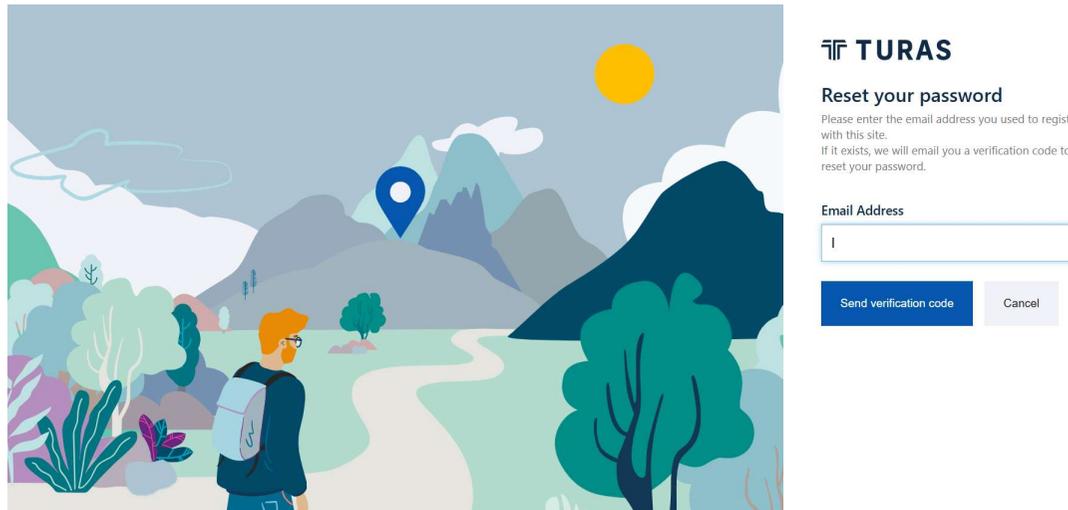


Clicking 'View my personal details'

Or selecting your profile and clicking 'View or edit profile'.

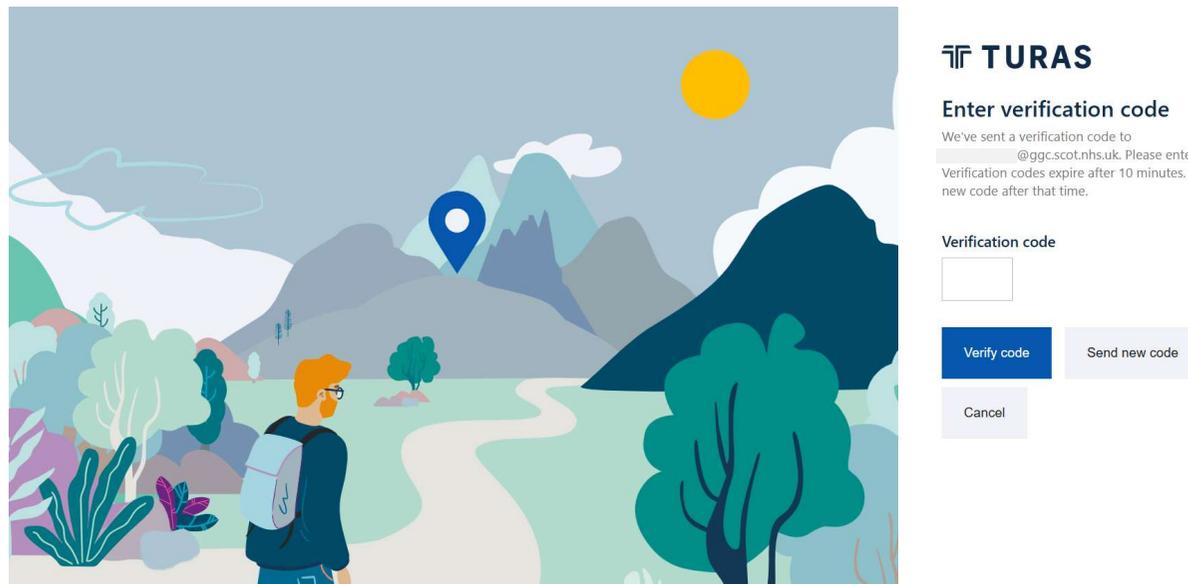
# TURAS Appraisal – Resetting Password

- To reset your password, please click on the link [Forgot your password?](#) on TURAS Sign in page and follow the steps below. You should be taken to the screen below. Please input your email address – this has to be exact as your TURAS Appraisal username. Once the email address is in, click on “Send verification code”



- You will now be taken to the screen below. In the meantime the system has sent you a verification code to the email you typed in. Please keep the TURAS page opened, until the code arrives, as this is where you need to input it back for verification.

**\*Please note the code may take several minutes to arrive so don't request another one if it doesn't arrive straight away\***



- Once the code arrives, input that in the “Verification code” field and click on “Verify code”. See example below



**TURAS**

### Enter verification code

We've sent a verification code to  
@ggc.scot.nhs.uk. Please enter it below.  
Verification codes expire after 10 minutes. Request a  
new code after that time.

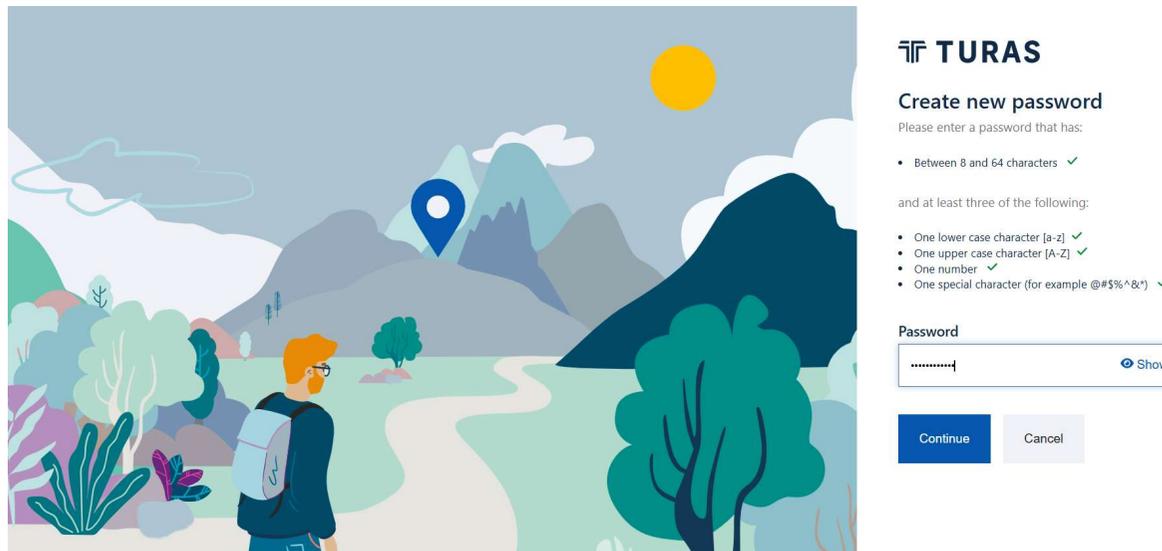
Verification code

Verify code

Send new code

Cancel

- You will be taken to a screen below. The system will now let you create a new password. Think of a password that meets the following criteria:
  - a) Is between 8 and 64 characters
  - b) Has at least one lower case
  - c) Has at least one upper case
  - d) Has at least one number
  - e) Has at least one special character (for example @\$%^&\*)Type your password in “Password” field, then select “Continue”.



- Your password has been successfully reset and you will be taken to the screen below. You can sign in as normal from now on. Link to TURAS Sign in page: <https://turasdashboard.nes.nhs.scot>

The screenshot shows the TURAS dashboard sign-in page. At the top left, it says "TURAS | My Turas". At the top right, there are links for "Register" and "Sign in". Below this is a blue header banner with the NHS Education for Scotland logo on the left. The main text in the banner reads "Begin your learning journey with Turas" and "Access health, wellbeing and social care tools or learning resources". Below the banner is a white box titled "Sign in to My Turas". Inside this box, there is a paragraph: "Turas brings together everything you need from NHS Education for Scotland in one place. Sign in to manage your account or access health and social care tools and learning resources." Below this text is a blue "Sign in" button. At the bottom of the white box, it says "If you haven't registered for Turas, you can [create an account](#)." On the right side of the page, there is a vertical green "Helpdesk" button with a question mark icon.

TURAS | My Turas Register Sign in

**NHS**  
Education  
for  
Scotland

## Begin your learning journey with Turas

Access health, wellbeing and social care tools or learning resources

### Sign in to My Turas

Turas brings together everything you need from NHS Education for Scotland in one place. Sign in to manage your account or access health and social care tools and learning resources.

[Sign in](#)

If you haven't registered for Turas, you can [create an account](#).

Helpdesk

# Adding other applications from the Turas platform

The screenshot shows the NHS Turas Dashboard interface. At the top left, it says 'TURAS | Dashboard'. On the right, there is a notification for 'COVID-19 Response', a dropdown for 'Applications', and a user profile for 'Claire Randall'. The user profile dropdown menu is open, showing 'Personal Details' and 'Sign out' options. The main header features the NHS Education for Scotland logo and the title 'Turas Dashboard' with the subtitle 'Providing health and social care staff across Scotland with access to all their Turas applications in one place.' Below the header, the 'Turas Applications' section is introduced with the text 'This is your dashboard. You can access all your applications from here.' Two blue buttons labeled 'Learn' and 'Appraisal' are visible. A yellow button labeled '+ Add Applications' is circled in red, with a red arrow pointing to a callout box that says 'Click here to add other applications available on the Turas platform'. A vertical 'Helpdesk' button is located on the right side of the page.

TURAS | Dashboard

COVID-19 Response Applications Claire Randall

Home

Personal Details Sign out

**NHS**  
Education for Scotland

**Turas Dashboard**  
Providing health and social care staff across Scotland with access to all their Turas applications in one place.

Turas Applications

This is your dashboard. You can access all your applications from here.

Learn Appraisal

+ Add Applications

Helpdesk

Click here to add other applications available on the Turas platform

# Selecting and adding other applications

The screenshot displays the TURAS Dashboard interface. At the top, the header includes 'TURAS | Dashboard', a 'COVID-19 Response' notification, and user information 'Applications - Claire Randall'. The main content area is titled 'Turas Applications' and contains a 'Learn' button. A modal window titled 'Select your application' is open, listing four application options, each with an 'Add Application' button. A red circle highlights the modal title, and a red arrow points to it from a callout box. The callout box contains the text 'Select application to add and click' and an 'Add Application' button.

**Select your application**

- Professional Portfolio**  
Nurses, midwives, optometrists and allied health professionals (AHPs) can generate, record, reflect upon and share evidence of their learning and continuing professional development.  
[Add Application](#)
- 360 Tool**  
Access Turas 360 Tool  
[Add Application](#)
- Project LIFT**  
Access Project LIFT  
[Add Application](#)
- NHS ePortfolios**  
Access your NHS ePortfolios account via the Turas Dashboard  
[Add Application](#)
- Coronavirus (COVID-19) Response**  
Access Coronavirus (COVID-19) learning resources and update your work status  
[Add Application](#)

**Select application to add and click**  
[Add Application](#)