

Hand Hygiene Audit Tool

- The Audit Tool is designed to record 20 opportunities for Hand Hygiene on a monthly basis.
- An opportunity is classed as one of the 5 Moments for Hand Hygiene.
- One auditor should carry out each month's audit in full. If there are more auditors in the ward they can audit one month each.
- The proportions of staff opportunities audited should be approx as follows:
 - 1) Nurse - 10
 - 2) Medical - 3
 - 3) AHP - 4
 - 4) Others - 3
- There does not need to be 20 individual staff members, each staff member can have different opportunities and tasks.
- Each column in the Tool should be completed, utilising the Keys found on the right hand side.
- Audit is based on observation of practice. An opportunity must be observed to be recorded.
- Two opportunities from one episode of hand hygiene can be observed when staff move from one patient to another and clean their hands in between.
- The auditor may have to follow staff travelling between rooms to observe hand hygiene as it may not occur at the bedside, despite this being the ideal.
- Emergency situations where a patient is at risk of further harm should not be audited.
- Domestic staff should be audited after completing a task in a room or bay, not between bed spaces.
- If unsafe practice is observed the auditor must stop and challenge the staff member as soon as possible. If they feel unable to do so, the Senior Charge Nurse should intervene.

Contact Stefan.morton@ggc.scot.nhs.uk
if you have any queries.