## NHS Corporate Membership of the Glasgow Club

## Guidance

NHS Greater Glasgow and Clyde staff can take advantage of a reduced membership rate of £21.96 per month for the Glasgow Club. This gives access to all local authority sport and leisure facilities in Glasgow, including swimming, gym, and fitness classes. For more information go to www.glasgowclub.org

The scheme works by Greater Glasgow and Clyde NHS Board paying the annual membership fee of £285.50 to Glasgow City Council. This entitles membership of the Glasgow Club for a period of 12 months with 1 extra month included. Staff sign a salary mandate form and the payments are deducted on a monthly basis from salary at the rate of £21.96 per month for a period of 13 months.

If you wish to have two memberships this must be done on application or on yearly renewal of your membership.

## You are only eligible for a NHSGGC Corporate membership if you have a permanent job with NHS Greater Glasgow and Clyde.

If you are interested in joining this scheme follow the steps below:

- 1. Memberships will commence on the 1st of every month. Please apply at least 2 weeks before your preferred start date.
- 2. Complete the application form and return to:

ggc.glasgowclub@ggc.scot.nhs.uk

or:

NHS Greater Glasgow and Clyde Financial Services Bookkeeping Services 140 Fifty Pitches Road Glasgow G51 4EB

3. If you are an existing member of the Glasgow Club your payment method will be amended. You will receive written confirmation from the Glasgow Club of your last direct debit payment date and amount.

You should check with your bank that the payments have stopped.

- 4. New memberships will be effective from the first day of the month after you apply. You will receive an email from the Glasgow Club with note of your membership number. The Glasgow Club administrators will activate your membership and give you a membership card on your first visit.
- 5. Once your membership has been activated check £21.96 is being deducted from your salary each month; there may be a delay of one month before this is initiated by payroll.
- This membership is on a rolling basis and will carry on year on year. If you do not wish to continue your membership next year, request this be emailing <u>ggc.glasgowclub@ggc.scot.nhs.uk</u> at least one month before the 13th month of your membership.
- 7. Keep in touch with new announcements from the Glasgow Club by subscribing to an e-mail bulletin available at <u>www.glasgowclub.org</u>

Application form is available from:

www.nhsggc.scot/downloads/glasgow-club-application-form