

Core brief

Daily update

(7 March 2024, 3.20pm)

Topics in this Core Brief:

- Removal of temporary COVID Special Leave
- Fresenius-Kabi pumps server upgrade

Remember, for all your latest news stories, visit our new Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

Removal of temporary COVID Special Leave

Today (07 March 2024), the Scottish Government issued [DL \(2024\) 03](#), which advises of the removal of COVID Special Leave from 31 March 2024.

The letter states that in light of the revision to national COVID-19 testing in August 2023 (as per CMO (2023)12), the COVID Special Leave provision has been reviewed and will now be removed.

The letter confirms that temporary COVID-19 Special Leave will end on Sunday 31 March 2024. From Monday 1 April 2024 any staff absent with COVID-19 related symptoms will be treated in line with all other sickness absences (Section 14 of the Agenda for Change Handbook for AfC and ESM staff and the relevant terms and conditions for Medical and Dental staff) and will be included towards sickness absence triggers.

If an employee is currently absent due to COVID symptoms they will be recorded under COVID Special Leave and if they are unfit to return to work as of 1 April 2024, the absence will be recoded to COVID related sick leave for the remainder of the absence.

For example, if an employee is unfit to work due to COVID symptoms commencing on 28 March 2024 to 4 April 2024, this would be recorded as follows:

Employee A

Absence Type	First Day of Absence	Last Day of Absence	Total Days Absent
COVID Special Leave – COVID +	28 March 2024	31 March 2024	4
COVID related sick leave	1 April 2024	2 April 2024	2


If you have any questions relating to [DL \(2024\) 03](#) please contact HR Support and Advise Unit via the [HR Self Service Portal](#) or 0141 278 2700 option 2.

Fresenius-Kabi pumps server upgrade

All staff should be aware that Fresenius-Kabi pumps have been pre-programmed with specific configurations (settings). The wifi server has been upgraded. All **non-critical care** configured volumetric and syringe pumps will receive an update and start up screen message to this effect. This upgrade will be effective on **Monday 11 March 2024**.

Installation of changes to pumps:

A new data set may be uploaded to the pump while it is infusing. The new data set will be installed at the next pump start-up.

When a new data set has been uploaded since the last start-up of the pump, the  symbol is displayed on the screen.

1. Power on the pump.



2. Press OK to acknowledge.
The data set information is displayed.



Resources:

All staff should receive formal education on the safe use of pumps in their clinical area. Every clinical area has trained facilitators who can provide this. In addition, NHSGGC have a video on the use of the Fresenius-Kabi volumetric and syringe pumps (permissions from St Bartholomew's Hospitals NHS Trust, London). This is available to all NHSGGC staff on the [Practice Development sharepoint](#). This is a useful video to refresh knowledge and should not be considered a replacement for formal training.



Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [website](#)