

# Core brief

## Daily update

(7 March 2023, 12.40pm)

Topics in this Core Brief:

- Virtual Training sessions for Freestyle Glucose/Ketone meters for Cascade trainers
- National Green Theatres Programme
- Staff Disability Forum
- New standard font size for all outlook emails

## Virtual Training sessions for Freestyle Glucose/Ketone meters for Cascade trainers



Abbott Diabetes Care have made the following virtual training sessions available for GGC staff to attend to allow them to be registered with Biochemistry as a Freestyle Cascade Trainer for their Ward/Unit. Each session will last approximately 45 mins and staff require to log on to the session individually to obtain a completed training certificate.

Please also note that you will need to log into the session using the email address that you registered with in order to receive the email certificate at the end.

Staff can register by clicking the following link: <https://app.livestorm.co/abbott-uk-hospital/nhs-greater-glasgow-and-clyde-freestyle-precision-pro-glucose-and-ketone-meter-training?type=detailed>

### Dates and times:

Wednesday 15 March – 10.00am & 11.00am

Wednesday 5 April – 2.00pm & 3.00pm

Tuesday 2 May – 10.00 & 11.00am.

Once you have received your certificate, please send an image of it to the appropriate POC team and you will be added to the list of authorised Cascade Trainers for your Ward/Unit.

[Clyde.BiochemistryPOCT@ggc.scot.nhs.uk](mailto:Clyde.BiochemistryPOCT@ggc.scot.nhs.uk)

[NorthGlasgow.BiochemistryPOCT@ggc.scot.nhs.uk](mailto:NorthGlasgow.BiochemistryPOCT@ggc.scot.nhs.uk)  
[SouthGlasgow.BiochemistryPOCT@ggc.scot.nhs.uk](mailto:SouthGlasgow.BiochemistryPOCT@ggc.scot.nhs.uk)

## **National Green Theatres Programme**

**Event:** National Green Theatres Programme: Get involved in helping us create greener theatre practices

**When:** Tuesday 28 March, 12:00 – 13:30

**Where:** MS Teams

NHSGGC recognises that healthcare and the way we provide care can have a major impact on the environment and beyond into our communities. As part of our drive to change the way we work to become more environmentally sustainable and to play our role in achieving net zero, we are working with colleagues to actively reduce the carbon footprint of our clinical services.

As part of that drive, we are delighted to announce the launch of the National Green Theatres programme, which will act as an umbrella programme for more environmentally friendly operating theatres across Scotland. Hosted by the Centre for Sustainable Delivery, the Programme will identify and implement achievable actions to help reduce the carbon footprint of our day-to-day activities.

We would urge anyone interested in finding out more to reserve a space at the virtual launch event. This session will be particularly important to all staff working in theatres or that are involved in how theatres are run.

You'll hear from the clinicians who have driven this work from the grassroots and about our own plans and how to get involved.

To register, please click here: [National Green Theatres Programme Launch Event Booking Link](#).

If you have any questions, please contact us at: [cfsdgreentheatres@gjnh.scot.nhs.uk](mailto:cfsdgreentheatres@gjnh.scot.nhs.uk)

You can find out more about NHSGGC's approach to sustainability on our newly updated webpages which include a range of resources and support for staff: <https://www.nhsggc.scot/about-us/sustainability/>

## **Staff Disability Forum**

The Staff Disability Forum has our informal drop in session via Teams every second Tuesday of the month.

Our next meeting will be on Tuesday 14 March between 6.30pm and 7.30pm. All NHSGGC staff, including HSCP staff are welcome.

If you have questions, suggestions or are interested in finding out more about the Staff Disability Forum, please use the link below to join in.

[Click here to join the meeting](#)

If you would like to be added to the mailing list, please email [ggc.staffdisabilityforum@ggc.scot.nhs.uk](mailto:ggc.staffdisabilityforum@ggc.scot.nhs.uk).

We also have a closed Facebook page you may wish to join. [NHSGGC - Staff Disability Forum | Facebook](#).

## **New standard font size for all outlook emails**

NHSGGC has a strong commitment to ensuring all the information we provide is accessible. This was recently reconfirmed by the publication of our [Clear To All Policy](#). This policy applies to communications for patients, service users and for staff.

A key element of this is ensuring that we use accessible fonts in all our written materials and communications. As part of this commitment, we're going to be setting the default font for all outlook email messages to 14pt Arial from 1 March 2023.

As part of this change, please be aware:

- While the default has been changed, you can still change the font if you have particular needs for a different font, for example making it larger. You can do this while composing an email if it is a one off. Or if you need a larger font as your default, please place a request using the [eHelp](#) icon your desktop. Select Request, Non Standard Request, enter Email under the application your request relates to and provide as much information as possible.
  - Please remember, as part of our Clear To All Policy, the minimum sized font you use should be size 12 and you should use an accessible font such as Arial.
- This change will apply to anyone accessing their outlook account either via the web browser or with the full Office desktop client. It will not apply to anyone accessing their outlook account via their own personal device.
- If you have your zoom function adjusted in outlook, the increase to 14pt may make your text very large. You may wish to consider reducing it by adjusting via the - + scale at the bottom right of the outlook screen.
- If you find that you are having to scroll along emails, please ensure that your outlook window is maximised by pressing the double box icon in the top right

of the screen. Alternatively, you can change the position of your Reading Pane via the view tab at the top of outlook.

Please note, this change to Outlook does not affect GP Practices at the moment but it will follow soon.



\*\*\*Staff are reminded to make sure their [personal contact details are up to date on eESS](#).\*\*\*

It is important to share Core Brief with colleagues who do not have access to a computer.  
A full archive of printable PDFs are available on [StaffNet](#)