

Core brief

Daily update
(6 June 2025, 11.20am)

Topics in this Core Brief:

- Changes to Protecting Vulnerable Groups (PVG) scheme - time is running out
- NHSGGC - New Information Asset Register
- Fraud awareness
- iMatter 2025 – You Said, We Did
- Dementia Awareness Week 2025 (DAW25)

Changes to Protecting Vulnerable Groups (PVG) scheme - time is running out

The law around the Protecting Vulnerable Groups (PVG) scheme changed on 1 April 2025. As a result, more roles now legally require PVG membership. Some staff who didn't previously need to join the scheme must now do so.



If you fall into any of the following categories, it likely you will require PVG scheme membership:

1. Staff providing direct care to patients and service users
2. Staff who have contact with patients and service users, and it is part of your job (this includes: physical contact, verbal contact, visual contact, written contact, or exercising power or influence over how health and social care services are to be delivered within NHSGGC)
3. Staff who must work unsupervised in a hospital setting (this includes clinics, treatment centres, mental health units, dispensaries and dental schools)
4. Staff who manage or supervise staff in any of the above categories.

The deadline is **30 June 2025**. If you've been asked to apply but haven't yet completed it, **please act now**.

Why this matters

The PVG scheme helps make sure people working with vulnerable groups (protected adults and/or children) do not have a known history of harmful behaviour. These changes are part of national updates from Disclosure Scotland.

What happens next

- If you're affected, you will have already been contacted by PVG Recruitment - either directly or through your manager
- You've been given guidance on how to apply
- You **must complete your PVG application by 30 June 2025**.

What You Need to Do

- **If you've already been contacted but not yet applied - please apply now**
- If you've not been contacted, but believe you fall in-scope of these changes, please contact ggc.pvg.recruitment@nhs.scot
- More updates will continue to be shared on HR Connect.

Where to Get More Information

- [Disclosure Scotland website](#)
- [NHSGGC HR Connect](#)

NHSGGC - New Information Asset Register

From Monday 9 June, we are launching a new Information Asset Register which has been developed using M365 functionality. An Information Asset Register is a legal requirement and allows us to keep a record of all information assets held by The Board and apply a risk scoring to those assets. The new register forms part of a wider strategy to improve the management of Corporate Records within NHSGGC. The new register and revised guidance notes for inputting and reviewing assets can be found at: [GGC-IAR - Home](#)

As part of the development of the register all existing assets have been transferred over to the new register so there is no requirement for asset owners or information champions to transfer any assets prior to the launch date.

The new asset register will improve the management and recording of information assets as well as the opportunity to create automated processes for email reminders, generate renewal dates based on risk score and create dashboards for detailed reporting.

If you have any questions about managing Information Assets or how to use the new register please contact the Information Governance Team at: ggc.data.protection@nhs.scot.

Fraud awareness

Following the conviction yesterday (Wednesday 5 June) for fraud, bribery and corruption of individuals who sought to exploit the NHS for personal gain, it is important to remind staff to remain vigilant and ensure to be aware of, understand and comply with the Board's Code of Conduct and our Fraud Policy, which makes clear that any suspicions of fraud should be reported immediately.

What to do if you think that fraud has occurred, or is about to occur:

Report it to one of the following:

- your manager, who will raise the matter with the Fraud Liaison Officer (FLO) and Human Resources (HR)
- if your concerns involve your manager, you should contact the FLO or HR directly
- if you do not wish to speak to anyone within NHSGGC, you can still raise your concerns directly with CFS via the telephone Hotline, or on the CFS website.

Anyone wishing to report a suspected fraud has the option of doing so under the Board's Whistleblowing Standards. The Whistleblowing Standards set out a clear framework of reporting, support and protections provided for those choosing to report a suspected fraud in this way.

The NHS Scotland Whistleblowing Policy is available at:

[Whistleblowing Policy Overview | NHSScotland](#)

Information on our zero tolerance approach to fraud is available on [SharePoint](#).

Alternatively, anyone can report fraud in NHS Scotland. Call the anonymous, 24-hour reporting line on 08000 15 16 28 or use the confidential online reporting form at: cfs.scot.nhs.uk

Matter 2025 – You Said, We Did

The questionnaire is still live in both Cohorts. We have received over 17,500 responses so far – and there is still plenty of time to get your response in!

| Current NHSGGC Response Rate: 35% | |
|--|--------------------------------|
| Cohort One | Cohort Two |
| Survey closing on 9 June 2025 | Survey closing on 17 June 2025 |

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| APF JOC HR & OD Directorate Board Nurse Directorate Public Health Corporate Services Oral Health Directorate Specialist Children's Services Acute Services SMT | East Dunbartonshire HSCP North Sector Estates and Facilities Directorate Corporate Communications and Public Engagement Regional Services West Dunbartonshire HSCP | Diagnostics Finance Board Medical Directorate East Renfrewshire HSCP eHealth Directorate South Sector | Renfrewshire HSCP Glasgow City HSCP Women & Children's Services Inverclyde HSCP Clyde Sector Out Of Hours |
|--|--|---|--|

The survey is managed by an independent company, ensuring that all responses remain **anonymous**. Individual feedback is not shared with anyone at NHSGGC. Keep an eye out for your questionnaire link, and if you have any questions about completing it, please reach out to your line manager.

Your feedback is invaluable—share your views and help us create a **Better Workplace** together!

Did You Know?

iMatter outcomes are linked to the Staff Governance Standard strands, as well as Staff Experience Employee Engagement themes. This helps us celebrate our strengths and identify opportunities for improvement, across teams, Directorates, HSCPs and the Board.

Visit our [HR Connect page](#) for further details.

Dementia Awareness Week 2025 (DAW25)

Dementia Awareness Week runs from the 2 – 8 June and aims to help improve the lives of people with dementia, their families and carers through raising awareness of the condition. To coincide with DAW25, [Angela Watson](#) has launched the report from a year-long project aiming to gain better understanding of the lived experience of people with dementia who access allied health professional (AHP) services across NHSGGC. The report can be found [here](#). If you have any questions or for more information, please contact Christine.Steel2@nhs.scot

In addition, the NHSGGC board wide Dementia Strategy group recently identified a need to gain an up-to-date understanding of the training and development needs of

all health staff working within Older People's Mental Health (OPMH) services across GGC. A Short Life Working Group have developed an online scoping questionnaire that will be launched as part of Dementia Awareness Week for all OPMH staff in GGC to complete. The results of the questionnaire will help inform future workforce training, development and planning within OPMH services.

Remember, for all your latest news stories, visit the Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](https://sharepoint.com/GGC-Staffnet-Hub-Home)



Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [website](#)