

# Core brief

**Daily update**  
**(26 April 2022, 11.35am)**

Topics in this Core Brief:

- HR Self Service Portal
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## **HR Self Service Portal**

The HR Self Service Portal is launching soon! This innovative new portal will change the way that staff connect with the HR Support and Advice Unit (HRSAU), Learning and Education (L&E) and eESS teams within NHSGGC.

### **What will change?**

Instead of contacting us via email, you will use the HR Self Service Portal. Within the portal, you will be able to view the progress of requests and access additional resources, FAQ's, user guides and case studies. This will streamline communications enabling us to provide you with quicker and more efficient service. You will still be able to contact all teams via the phone for urgent enquiries on 0141 278 2700. However, from August 2022 the current email system will no longer be in use.

### **How will the portal work?**

You will be able to search our range of knowledge articles if you have a specific query or concern. If you require further information or support, you will then be able to select the team which you require support from:

- HR Enquiry: We can answer any policy related questions, advice on terms and conditions of employment and support with HR processes.
- Request for HR Support: We can assist with the following: Attendance Management, Employee Relations Cases, Change Initiatives, Training Requests, Flexible Working Appeals, Project Support, Redeployment and Job Description Support.
- L&E Enquiry: Assistance with LearnPro, Turas Appraisal, Training & Events, Qualification, Induction, Work Experience, Staff Bursary and general L&E enquiries.
- eESS Enquiry: Assistance with eESS Payroll Transactions, Proxy, Hierarchy and general eESS enquiries.

### **How do I access the portal?**

You will be able to access the portal via HR Connect and GGC Shortcuts.

### **Implementation**

It is proposed that access to the portal will be implemented in three groups in between June and July 2022. Communications are currently being finalised for Sectors/Services within group one to confirm the timescales and any requirements for implementation.

## Demystifying Death Week 2022

Have you heard about Demystifying Death Week? Every year across Scotland [Good Life, Good Death, Good Grief](#) coordinate a range of events across the country to shine a light of death, dying and bereavement. This year events will take place from the 2-6 May 2022.

We are delighted to say that this year NHSGGC have a range of events happening across the week hosted by the Anticipatory Care Programme alongside members of the Spiritual Care Team and Palliative Care colleagues. Events include introductions to ACP, Power of Attorney information session, staff communication training and lots more! Please visit the [Events Pages](#) of the [Anticipatory Care Planning pages](#) to see the full programme and book your place. All events are free to attend.

These events are open to all staff across NHS, HSCP, Primary Care, Care Homes and third sectors. We also have events open to all members of the public, and a couple of events that unpaid carers may find particularly useful.

[Click here](#) to view a poster listing all the events.

If you have any questions or would like more information please email: [ACPSupport@ggc.scot.nhs.uk](mailto:ACPSupport@ggc.scot.nhs.uk)

### The Queen's Nursing Institute Scotland (QNIS)

Are you a community nurse or midwife working in primary care in an area with high levels of poverty, deprivation and multi-morbidity?

Would you like to learn more about coping with, and helping others cope with, the complex interpersonal relationships that are often part of your everyday nursing work?

We are offering a free programme of 10 monthly online workshops fully funded by QNIS and The Burdett Trust for Nursing. Each workshop combines a seminar with an expert speaker, followed by a reflective practice work discussion group facilitated by a clinician with psychodynamic expertise.

The workshops are for any community nurse or midwife working in primary care and predominantly with people living in areas of significant deprivation. This could include district nurses, primary care mental health nurses, health visitors, midwives, homeless access/outreach nurses, general practice nurses, care home nurses, prison nurses and many others.

The closing date for applications is Sunday 15 May 2022. For more information visit: <https://www.qnis.org.uk/complexity-and-adversity-network/> (please open using Microsoft Edge).

Please keep up-to-date with the latest guidance on our dedicated web pages at: [www.nhsggc.org.uk/covid19](http://www.nhsggc.org.uk/covid19). If you have any questions about the current situation please check the FAQs first. If you have any further questions, please email: [HR.Support@ggc.scot.nhs.uk](mailto:HR.Support@ggc.scot.nhs.uk).

\*\*\*Staff are reminded to make sure their [personal contact details are up to date on eESS](#).\*\*\*

**It is important to share Core Brief with colleagues who do not have access to a computer.  
A full archive of printable PDFs are available on [StaffNet](#)**