

Core brief

Daily update

(25 January 2024, 12.30pm)

Topics in this Core Brief:

- Office 365 security – If you access NHSGGC data on your personal device, this message contains details of important changes coming
- NHSGGC protocol for managing visits

Remember, for all your latest news stories, visit our new Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

Office 365 security – If you access NHSGGC data on your personal device, this message contains details of important changes coming

eHealth plans to implement additional security features for Office 365 (Outlook, Excel, Word, etc). These features will help to protect the data held within NHSGGC and add to the protection staff receive against cyber security attacks and incidents. Most staff will see little or no changes to their experience, however, staff who access Office 365 from devices such as Home PCs and personal mobile phones will see additional security checks in place and some limitations imposed on how NHSGGC's data can be accessed and processed.

More details on these changes and how this may affect you can be found at:

<https://scottish.sharepoint.com/sites/GGC-eHealth/SitePages/M365-Management.aspx?ct=1689326663176&or=OWA-NT&ga=1&LOF=1&CID=104bc07f-c2ee-c6d9-6ec1-28c3bb17855d&WSL=1#secure-access-from-personal-devices>

The implementation is currently planned for week beginning 29 January.

It is important to note that the first time you access Outlook, Teams etc after the change is made, you may be required to authenticate several times and it could take some time for the required security policies to be implemented. This is expected behaviour.

NHSGGC protocol for managing visits

NHS Greater Glasgow and Clyde regularly receives requests from individuals external to the organisation to visit our premises and services for publicity purposes and to mark official openings.

As a public sector organisation we engage with politicians on a regular basis. We receive regular requests to visit our services as we are accountable for activities undertaken within our organisation.

The purpose of the NHSGGC Protocol for Managing Visits is to provide clear guidance on the arrangements for managing and approving visits to NHSGGC premises.

If you wish to arrange a visit to your service or if you receive a request from a VIP visitor to visit NHSGGC premises, including via charity organisations, you must notify Corporate Communications as soon as the request is received, view our [Protocol for Managing Visits](#) for more information and contact details.

Getting the right care this winter is as easy as ABC

A
Ask yourself
Do I need to go out?
For information on treating minor illnesses and injuries from home, go to **NHS inform** or download the **NHS 24 App**.

B
Be aware
There is help on your doorstep.
Your local **GP, pharmacy** or **optician** offer a range of services.

C
Call 111
If it's urgent, or you're unsure, call **NHS 24** on **111**.
They'll get you the care you need.

Unless it's an emergency think ABC before visiting A&E.
For more information: www.nhsggc.scot/rcrp

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.

A full archive of printable PDFs are available on [website](#)