



Daily update
(25 February 2026, 11.15am)

Topics in this Core Brief include:

- [NHS GGC BankStaff Upgrade: 2 March Planned Upgrade - Downtime 6.00pm – 10.00pm](#)
- [Staff communication and guidance on implementation of Reduced Working Week \(RWW\) from 1 April 2026](#)
- [GGC Medicines Update – GRI Drop-in Event](#)
- [Allied Health Practitioners \(AHP\) Healthcare Support Workers celebration](#)

NHS GGC BankStaff Upgrade: 2 March Planned Upgrade - Downtime 6.00pm – 10.00pm

Along with LooP, Optima for eRostering & SafeCare, and BankStaff will be upgraded over a 4-hour period, where the system will not be available.

What does this mean? BankStaff user look and feel will be changing and will coincide with a new process for wards to request Bank shifts. This update introduces a clearer layout and more streamlined processes for managing BankStaff requests and timesheets. This will provide:

- Cleaner, more intuitive screens
- Simplified steps when adding a request
- Updated timesheet sign-off process
- All nursing grades are changing names (See links below).

To support implementation, updated BankStaff SOPs have been developed. These include step-by-step guidance for the most common tasks.

A training video, StaffBank Standard Operating Procedures (SOPs) and videos are available to view on [Nursing and Midwifery Staff Bank - NHS GGC](#) which cover:

- Adding a Request – Full SOP reflecting the updated process
- Signing Off Timesheets – Guidance on Auto Add vs Add Timesheet.

Staff communication and guidance on implementation of Reduced Working Week (RWW) from 1 April 2026

As part of the national 2023/24 Agenda for Change Pay Deal, Scottish Government committed to reduce the working week for Agenda for Change staff. NHS GGC will be

implementing a further reduction to 36 hours by 1 April 2026. From this date, the standard full-time working week for Agenda for Change (AfC) staff in NHS Scotland will reduce to 36 hours without loss of earnings. Part-time hours will reduce on a pro-rata basis.

What's changing

- Full-time hours will move from 37 to 36 per week from 1 April 2026.
- Normal hours for a full time working day will be 7.2 hours (36/5) instead of the current 7.4 hours (37/5).
- For part time staff hours will be reduced on a pro rata basis from 1 April 2026.

What you need to know

- The final one hour reduction takes effect from 1 April 2026.
- Basic pay remains unchanged, with national hourly rates aligning to the new 36 hour week.
- NHSGGC is working to ensure safe staffing levels and maintain service delivery.
- The RWW Implementation Group meets regularly to address queries and provide guidance, with updates cascaded via Core Brief, Team Talk, and the Reduced Working Week sharepoint page at [Reduced Working Week Sharepoint](#)

What it means for staff

- Changes will be built into rosters.
- Part-time colleagues will see a proportional reduction to contracted hours.
- Consideration of maintaining or increasing part time hours will be given to part time staff who may request this. This will be subject to budget availability.
- Enhancement rates will be applied under existing Agenda for Change rules.
- Overtime working will be based on the new full time weekly contracted hours of the 36 hour working week and rates applied under existing Agenda for Change rules.
- Annual leave entitlement will continue as per existing AfC provisions. Calculations in hours will reflect the normal hours for a working day which will be 7.2 hours <https://workforce.nhs.scot/calculators/annual-leave-calculator/>;
- Any annual leave hours carried over from 2025/26 should be added to the 2026/27 entitlement.
- Rosters will show new balances where applicable.
- The standard full-time working day will decrease from 7.4 hours (7 hours 24 minutes) to 7.2 hours (7 hours 12 minutes). Rather than simply reducing each day by 12 minutes, changes should be made thoughtfully to help staff achieve better work-life balance.

What you will see

- Updated duty rotas from 1 April 2026 reflecting the 36 hour week (or pro-rata for part-time).
- Overall pay will not reduce however new hourly rates will be visible on payslips from 1 April 2026.

Manager responsibilities for implementation

- Managers should have already agreed, locally, in partnership how the hour will be delivered as part of implementation plans (e.g. early finish/late start, roster pattern updates).

No additional resource requested

Where no additional resource has been requested, managers should continue to work with staff side representatives and staff members to agree and finalise the implementation of the final hour reduction by:

- Reviewing rotas and staffing levels to identify any potential risks to service delivery.
- Exploring options such as flexible working and engaging HR for further guidance if needed.
- Ensuring staff know how to raise concerns or suggestions with their line manager, HR, or staff side representatives.
- Making effort possible to achieve local agreement in first instance. Where all efforts have been exhausted, guidance on the [Dispute Resolution Process](#) can be accessed to help teams facilitate an agreement.
- Consideration of part-time hours options, taking into account any requests from part time staff to maintain or increase part-time hours, subject to budget availability.

Additional resource requested

A separate communication has been issued to Directors and Chief Officers confirming the current position on requests for additional resource and next steps.

Next steps

- Managers should engage with staff and staff side representatives to review Impact Assessment Templates (where applicable) to finalise implementation plans including development of any recruitment plans for the Reduced Working Week. These plans should be finalised by 4 February, giving time to prepare before the new hours start on 1 April 2026. This approach will support service continuity and a smooth transition.
- Further updates will be provided as plans progress.
- Please look out for communications via Core Brief and Team Talk.

Questions or support

- Speak to your line manager in the first instance.
- Visit the official SharePoint page for the Reduced Working Week (RWW) implementation, including guidance, FAQs, and updates for NHS Greater Glasgow and Clyde staff and managers: [Reduced Working Week \(RWW\) update](#)
- Refer to this page for the latest resources, calculators, guidance documents, and working group updates. Staff and managers are encouraged to consult this site regularly as implementation progresses.



GGC Medicines Update – GRI Drop-in Event

Date: Tuesday 3 March 2026

Time: Drop in any time between 10.30am and 2.00pm

Location: Queen Elizabeth building entrance foyer, **Glasgow Royal Infirmary**

What is GGC Medicines Update?

[GGC Medicines Update](#) is a series of blogs providing timely, evidence-based messages on medicines safety, effectiveness, and best practice. Designed to support the safe use of medicines, the blogs are relevant to all healthcare professionals across NHS Greater Glasgow and Clyde.

Come Along and Have a Chat!

Join us on the 3 March to learn more about GGC Medicines Update:

- See examples of published Medicines Update blogs
- Find out how to make the best use of Medicines Update blogs in your practice
- Ask questions about how you can get involved in writing future Medicines Update blogs
- Meet members of the Medicines Update team.

Allied Health Practitioners (AHP) Healthcare Support Workers celebration

The AHP Director and AHP Practice Education Team are delighted to recognise the outstanding dedication and hard work of the AHP Healthcare Support Workers who have successfully graduated with an HNC in Occupational Therapy Support.

Their achievement, made possible through the NHSGGC AHP Education Fund and collaboration with Glasgow Clyde College as an earn-to-learn route, highlights their commitment to personal and professional growth whilst continuing to provide high-quality care. This accomplishment not only recognises their perseverance but also demonstrates the positive impact of investing in our workforce, paving the way for enhanced career opportunities and excellence in patient care. We also acknowledge the support they have had from line managers and colleagues. Well done to all!



From Left to right, back row - Jillian Hawick, Lyndal Findlay, Jane Dudgeon (AHP Practice Education Manager), Lisa Johnstone, Fiona Brown (Lecturer, Glasgow Clyde College). Front row L to R – Shirley McCuish (Curriculum Manager, Glasgow Clyde College), Sean Dalton, Victoria Parker Gray (Curriculum Manager, Glasgow Clyde College). Other graduates unable to attend the celebration event were Lee-Anne McCabe, Michelle McGeoch and Jessica Kelly.

Remember, for all your latest news stories, visit the Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)



Staff are reminded to make sure their [personal contact details are up to date on eESS.](#)

It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [website](#)