

Core brief

Daily update

(23 September 2024, 11.30am)

Topics in this Core Brief:

- Data Security Spotlight – Business Email Compromise
- It's Staff Flu Vaccination Week 23 – 30 September
- Speak Up Week
- Let's talk about... Anxiety

Data Security Spotlight – Business Email Compromise

A Business Email Compromise is an action a cyber-criminal undertakes to obtain access to a business email account and imitate the owner's identity. This can lead to emails coming into NHSGGC from organisations which have been compromised and in turn leading to compromise of accounts within the organisation. Please see [here](#) for further detail on how to spot this.

It's Staff Flu Vaccination Week 23 – 30 September

Staff Flu Vaccination Week is here. We'll be sharing daily clinic times in our Core Briefs and on Staffnet. Please see the schedule below.



Appointments are not required. All clinical and non-clinical staff are eligible. Please ensure to bring your staff ID badge along.

There is understanding that, when suitable, staff can go during work hours to receive the vaccine. Please talk to your team lead to ensure you can be released at a time that suits.

Monday 23 September

Inverclyde Royal Hospital, Argyll Unit in Larkfield from 8.30am to 8.00pm.
Vale of Leven Hospital, Meeting Room 2 and 5 from 8.30am to 8.00pm.

Queen Elizabeth University Hospital, Vaccination Bus, laybys closest to Graham's compound from 9.00am to 4.00pm.

Tuesday 24 September

Glasgow Royal Infirmary, Clinical Skills Room 1 from 8.30am to 8.00pm.

Leverndale, Canteen Area from 8.30am to 8.00pm.

Gartnavel General Hospital, Vaccination Bus, staff car park opposite the pond from 9.00am to 4.00pm.

Wednesday 25 September

Gartnavel General Hospital, Seminar Room from 8.30am to 8.00pm.

Stobhill, Open Vending Area from 8.30am to 8.00pm.

Glasgow Royal Infirmary, Vaccination Bus, Cuthbertson car park, off Wishart Street from 9.00am to 4.00pm.

Thursday 26 September

Royal Alexandra Hospital, Lecture Theatre from 8.30am to 8.00pm.

New Victoria, Coffee Lounge Area from 8.30am to 8.00pm.

Inverclyde Royal Hospital, Vaccination Bus, Larkfield Road from 9.00am to 4.00pm.

Friday 27 September

Queen Elizabeth University Hospital, Neuroscience Atrium from 8.30am to 8.00pm.

Royal Alexandra Hospital, Vaccination Bus, Corsebar Drive from 9.00am to 4.00pm.

Monday 30 September

Queen Elizabeth University Hospital, Neuroscience Atrium from 8.30am to 8.00pm.

More info: [Fighting Flu - It starts with you! \(sharepoint.com\)](https://sharepoint.com)

Speak Up Week

Speak Up Week this year is Monday 30 September – Friday 4 October.

Speak Up Week is an event to celebrate the importance of speaking up and to raise awareness about how staff can raise concerns within the NHS in Scotland. You can find out more about why it is [important here](#).



During that week, NHSGGC will be sharing with all staff the range of ways that you can speak up to raise issues, concerns or opportunities. This could be through our [Whistleblowing process](#) or through a range of other [Speak Up services](#) we have in place to support you, whatever your circumstances.

Speak Up Week – Virtual Events	Details
<p>Whistleblowing Drop in: The Whistleblowing Process ensures that these individuals, or groups, have a route by which they can raise issues in a confidential and supported way. At this session, Kim will provide a brief overview of the process, the importance of confidentiality and will answer any questions on Whistleblowing policy and procedure. Please note that this session is not a forum to raise individual whistleblowing concerns, these should be raised with our Confidential Contacts who can be found here:- Confidential Contacts - NHSGGC or in writing to ggc.whistleblowing@ggc.scot.nhs.uk. If you have pressing concerns on the day that you feel needs to be raised, please let Kim Donald, Corporate Services Manager know and she is happy to meet 1 on 1 at a mutually agreed time.</p>	<p>2 October 2023 12.00 – 1.00pm</p> <p>Register here: Whistleblowing Drop-in Session or just add this link to your diary Whistleblowing Teams Link</p>
<p>Bullying and Harassment: The Policy, Process and support available. Led by Kelly Anne Mckendrick from the HR Support and Advice Unit, this session is for both staff and managers to let them know about what support is available, how to raise issues and seek advice about regarding bullying and harassment, and the importance of early intervention in stopping issues escalating. As well as providing an overview, Kelly Anne will open up the discussion about how we help teams feel confident discussing issues.</p>	<p>3 October 2023 10.00am - 10.45am</p> <p>Register here: Bullying and Harassment Drop-in Session Or just add this link to your diary B&H Teams Link</p>
<p>INWO Whistleblowing webinars There are specific sessions being run by INWO, the Independent National Whistleblowing Officer, that are available to all NHS Scotland Staff. Leadership and Speak Up Culture Psychological Safety and Speaking Up Understanding the experiences of those involved in the whistleblowing process.</p>	<p>Monday 30 September, 3.30pm Wednesday 2 October, 11.00am Thursday 3 October, 10.30am Register Here</p>

Let's talk about... Anxiety

Our *Let's talk about...* Staff Wellbeing webinar series continues!



A Healthier Place to Work

Every month, we work really hard to pack these short **20 minute** wellbeing sessions full with helpful tips and hacks to improve staff wellbeing.

This month we will talk about anxiety, which affects us all! We will try to understand it better together and learn about what keeps it going. We will also learn helpful strategies for managing our unhelpful thoughts and breaking the vicious cycle of anxiety.

If anxiety is something you struggle with or if you know someone who does and want to support them, this webinar is for you!

Wednesday 25 September, 3.30pm, MS Teams

[Book your spot now](#)

Interested in other upcoming webinars? Please book below!

[Let's talk about... menopause and women's health](#)

[Let's talk about... bereavement](#)

All pre-recorded webinars can be watched on SharePoint:

[GGC - Let's talk about... Staff Wellbeing Webinars - Home \(sharepoint.com\)](#)

**Remember, for all your latest news stories, visit the Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)**

Be Phishing and Vishing Aware!

Phishing and Vishing are forms of social engineering, a technique used to gain access to private information, often via email. It can cause a huge amount of damage, disruption and distress. To help prevent social engineering attacks at NHSGGC and at home, remember N.E.T.

No Trust
Verify, via alternative means, the identity of those sending unexpected messages, even if the contacts are known to you.

Educate Yourself
Complete the Security and Threat module on LearnPro. Check online sources to see if emails, SMS messages or other forms of social engineering attacks are known or commonplace. Remember, **educating yourself can protect you** in both your work and personal life.

Think First
Successful attacks generally require a sense of urgency. Stop! Take a moment to reflect and investigate, this can show these attacks for what they are.

Managing technology and data safely and securely is everyone's responsibility throughout NHSGGC.
For further information, visit: [FAQ--IT-Security-v0.2.pdf](#)

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

**It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [website](#)**