

# Core brief

**Daily update**  
**(23 August 2023, 2.15pm)**

Topics in this Core Brief:

- Cyber Crime: Recognising the signs
- Dates announced for flu & COVID-19 staff vaccinations

## **Cyber Crime: Recognising the signs**

Cyber-crime and the Threat Actors who deploy it, continue to use ever more elaborate ways of stealing both your personal, and your organisations information. Following up from July's core brief on Phishing, we will examine Spear Phishing.

### **What is Spear Phishing?**

Spear Phishing is a form of social engineering where a scammer will target specific individuals or a group of individuals within an organisation. Spear Phishing can be harder to identify than traditional Phishing attempts because it can originate from trusted email addresses, these trusted email address may themselves have been compromised leading to targeted emails to individuals or groups.

Although most Spear Phishing attacks are designed to defraud the target for monetary gain, there have been instances where it has been used to reveal sensitive information or inject malicious software.

### **Top Things to look out for:**

- Emails asking for financial transfers and referring to senior staff, for example, an email asking for a money transfer to the Director of Finance
- Emails with an unfamiliar greeting or salutation
- Inconsistencies in email addresses, links and domain names
- Suspicious attachments
- Emails asking for money transfers via systems like Western Union or asking you to buy prepaid cards and provide serial numbers
- Emails or calls requesting **login credentials, payment information or sensitive data.**

## **What can I do?**

It's easy to assume the messages arriving in your inbox or calls you receive are legitimate, particularly when they are from trusted senders. The best form of defence is to recognise communications which are out of the ordinary and ask you to take actions which you wouldn't normally expect. If you have any doubt about the authenticity of an email, do not respond to the sender and confirm the content of the email via an alternative route, for example, via text message or phone call.

## **Reporting suspicious content**

It's important to remember never to click on any links or open any emails which look even remotely suspicious.

If you suspect you have received anything to your work email address containing malicious content you can report it to: [spam@ggc.scot.nhs.uk](mailto:spam@ggc.scot.nhs.uk).

## **Dates announced for flu & COVID-19 staff vaccinations**

Summer is sadly drawing to a close and, as we now head into the colder months, we're advising eligible staff to make plans to receive their winter vaccinations, to protect themselves and their patients.

The rollout of this winter vaccination programme is designed to provide eligible staff with the opportunity to get ahead of flu and COVID-19 in a timeframe that enables the most vulnerable people to receive the maximum protection during peak virus periods. Dates for receiving vaccines are staggered between non-frontline and frontline staff.

[More information is available on our website.](#)

## **Who is eligible for winter vaccinations?**

All health and social care staff members are eligible to receive the flu vaccination.

You will only receive the COVID-19 vaccination if you have face-to-face contact with patients or service users, unless you are eligible because of your age, carer status and/or health condition.

## **What date can I receive my vaccine/s?**

- Non-frontline Health and Social Care team members - 4 September - 1 October 2023
- Frontline health and social care team members - 2 October - 15 October 2023

For all non-frontline Health and Social Care staff who are eligible for a flu vaccination only, the online booking portal has gone live, or you can also book your appointment by contacting 0800 030 8013.

For all frontline Health and Social Care staff, who are eligible for flu and COVID vaccination, the online booking portal will go live on the 28 August or by contacting 0800 030 8013 on the same day.

### **Why will frontline staff receive their vaccine later?**

If you are frontline staff, you are eligible for the COVID-19 and flu vaccine. You are encouraged to receive both. If you are opting to receive both, they will be administered at the same time following recommendations from the Joint Committee on Vaccination and Immunisation (JCVI).

JCVI advice is also that protection is highest in the three months following vaccination, so vaccinating those at highest risk of COVID-19 later provides greater protection over the peak winter period and into the New Year.

### **How can I book?**

Visit: [Login - Customer Service \(nhs.scot\)](https://nhs.uk/login) Any appointments booked for earlier than 4 September will not be available on the day.

### **Will there be drop-in clinics?**

Yes, our aim is to make getting vaccinated as easy as possible for staff. Drop-in buses will be available at NHSGGC sites between 4 September and 15 October.

The drop-in bus schedule for week commencing 4 September is below.

Date	Times	Venue
Monday 4 September	10am – 5pm	Queen Elizabeth University Hospital (parking opposite pond) 1345 Govan Road, Glasgow, G51 4TF
Tuesday 5 September	10am – 5pm	Glasgow Royal Infirmary (Cuthbertson car park off Wishart Street) 84 Castle Street, Glasgow, G4 0SF
Wednesday 6 September	10am – 5pm	Gartnavel General Hospital (lane between the Beatson and General building) 1053 Great Western Road, Glasgow, G12 0YN
Thursday 7 September	10am – 5pm	Glasgow Royal Infirmary (Cuthbertson car park off Wishart Street) 84 Castle Street, Glasgow, G4 0SF
Friday 8 September	10am – 5pm	Queen Elizabeth University Hospital (parking opposite pond)

		1345 Govan Road, Glasgow, G51 4TF
Monday 11 September	10am-5pm	Inverclyde Hospital (staff car park - enter Larkfield unit, round corner on left hand side)  Larkfield Road, Greenock, PA16 0XN
Tuesday 12 September	10am-5pm	Royal Alexandra Hospital (back of hospital near estates/facilities)  Corsebar Drive, Paisley, PA2 9PN
Wednesday 13 September	10am-5pm	Vale of Leven Hospital  Main Street, Alexandria, G83 0UA
Thursday 14 September	10am-5pm	Stobhill Hospital (layby next to minor injuries)  133 Balornock Road, Glasgow, G21 3UW
Friday 15 September	10am-5pm	Victoria ACH Hospital (car park at the rear of the Victoria opposite the minor injuries department)  55 Grange Road, Glasgow, G42 9LL

**Remember, for all your latest news stories, visit our new Staffnet Hub:**  
[GGC-Staffnet Hub - Home \(sharepoint.com\)](https://sharepoint.com)



\*\*\*Staff are reminded to make sure their [personal contact details are up to date on eESS](#).\*\*\*

**It is important to share Core Brief with colleagues who do not have access to a computer.**  
**A full archive of printable PDFs are available on [website](#)**