

# Core brief

## Daily update

(20 November 2020, 3.30pm)

Topics in this Core Brief:

- New COVID HR Support Team
- Everyone Matters Pulse Survey
- Scottish Health Award 2020 – Virtual event
- Public Transport Update

### **DAILY REMINDER: Don't Spread the Virus at Work or Home**

**Cover your mouth and nose when you sneeze. Use a tissue or sneeze into your elbow to keep your hands as clean as possible. Wash your hands carefully after you sneeze or cough, regardless.**

## **New COVID HR Support Team**

A new COVID HR Support Team is currently being put in place to support COVID managers, employees and hot spot areas.

The Team aims to –

- Support managers with COVID absences, including accurate recording
- Support employees absent due to COVID, including booking tests
- Support Heads of HR/ HR Managers through commissioned work regarding COVID hot spot areas
- Respond to COVID enquiries and ensure information is up to date and available via HR Connect

One of the main functions of the team will be supporting managers and employees relating to COVID absences. When an employee reports that they are unable to attend work due to COVID, the manager will be asked to inform the COVID HR Support Team who will then contact the employee to ascertain any support needed, including booking a test.

A dedicated HR support team will also mean that COVID related enquiries can be resolved quickly and any enquiry trends identified and actioned. A [Manager's Quick Guide](#) has already been produced in response to recent COVID enquiries.

Enquiries and referrals via managers should be submitted by email to [Staff.Covid19@ggc.scot.nhs.uk](mailto:Staff.Covid19@ggc.scot.nhs.uk)

## **Everyone Matters Pulse Survey 2020**

Thank you to all of you who completed the national Everyone Matters Pulse Survey, which aimed to identify how NHS staff were feeling about life and work during COVID.

We are delighted to confirm that over 18,000 NHSGGC staff submitted a response. We greatly appreciate the time invested to share your views.

Based on the responses provided, a large majority of feedback shows that our staff are experiencing a positive level of engagement within their place of work at this time.

Early feedback on the survey questions from the national Everyone Matters team shows that staff feel strongly that:

- My line manager cares about my health and wellbeing
- My work gives me a sense of achievement
- I am treated with dignity and respect

Over the next few weeks we will receive more information from the Everyone Matters team describing what we do well as a Board and some continuous improvement opportunities. We look forward to sharing this information with you soon.

### Scottish Health Awards 2020

All NHSGGC staff are invited to join the celebrations live online at the Scottish Health Awards on 9 December 2020 at 7pm.

Hosted by Fred MacAuley, the event will be streamed live on You Tube. However if you can't watch it live, the ceremony will be available to watch on You Tube from 9<sup>th</sup> December.

Finalists are due to be announced very soon – watch this space!



### Public Transport Update

Public transport providers continue to review their services in light of current circumstances. For more information on current service levels, please [click here](#). You can also keep up to date on public transport information by visiting our [Transport pages on StaffNet](#)

## Social distancing is everyone's responsibility

Don't encroach on your colleagues desk area,  
maintain social distancing when talking



**Do it, encourage it. Don't spread the virus at work or home**

Please keep up-to-date with the latest guidance on our dedicated web pages at: [www.nhsggc.org.uk/covid19](http://www.nhsggc.org.uk/covid19). If you have any questions about the current situation please check the [FAQs](#) first. If you have any further questions, please email: [staff.covid19@ggc.scot.nhs.uk](mailto:staff.covid19@ggc.scot.nhs.uk)

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

**It is important to share Core Brief with colleagues who do not have access to a computer.  
A full archive of printable PDFs are available on [StaffNet](#)**