Daily update
(18 October 2022, 11.30am)

Topics in this Core Brief:
- Violence and Aggression – Additional dates and venues for training are now available
- Data Sharing Guidance
- Successful completion of Phase 1 of HEPMA
- Armed Forces Information Sessions

Violence and Aggression – Additional dates and venues for training are now available

Violence and aggression is our greatest recorded incident type on Datix. Since April 2022 to the end of September 2022 there have been 2,989 incidents recorded involving our employees compared to 2,924 last year. Despite this, in August, less than 5% of our violence reduction training slots were booked by staff.

The training is provided to better equip staff to deal with potential incidents and support you with how to report them.

To support the reduction of these incidents, the Health and Safety Violence Reduction Service has reviewed how staff can access training courses via eESS. To widen the accessibility of the training currently being delivered in Stobhill, additional venues and sessions are now available within the following hospitals; West Glasgow ACH, QEUH and RAH.

There are two courses available on eESS:
1. Violence Reduction (Acute Division) - Physical Skills Training
2. Violence Reduction (Emergency Dept & Security Staff) - Physical Skills Training
NB - these courses are ONLY available to acute staff and not Mental Health.

The need for the training is identified through a Training Needs Analysis (TNA) which indicates what levels of training are required. The Health and Safety Violence Reduction Service will assist with this process by liaising with local managers to carry a TNA out for your areas.

The team can be contacted at the following email address:
HealthSafety.ViolenceReduction@ggc.scot.nhs.uk to request a TNA.

Additional eLearning training is also available to all acute division staff. This learning can be found on LearnPro:

1. GGC 009 Reducing Risks of Violence & Aggression (V&A) (Stat/mand section)
This is the health board's statutory/mandatory eLearning module for V&A and ALL NHSGGC employees are required to complete.

2. GGC 129 Conflict & Challenging Behaviour (Specialist subjects' section)
This eLearning module is available to all staff who access the Health & Safety Violence Reduction training (Acute and HSCP areas alike).

ALL staff looking to attend physical skills training MUST first complete both these eLearning modules.

If you require any assistance, please do not hesitate to contact us at:
HealthSafety.ViolenceReduction@ggc.scot.nhs.uk

Click here to access the Health and Safety Training.

Data Sharing Guidance

As a Data Controller the Board has a legal obligation to protect data. This extends to whenever personal data is being shared with external bodies when it must be done in accordance with data protection legislation (UKGDPR and the Data Protection Act 2018). Good practice is for all parties involved to complete an Information Sharing Agreement. The Information Sharing Agreement should clearly document the purpose of the data sharing, what data is being shared, any technical controls to be implemented and the strict terms upon which the data can be used. The Information Sharing Agreement helps to formalise the data sharing and provides all parties with an explicit clear understanding of their roles and responsibilities, which are then documented.

Data sharing conducted between NHSGGC and other parties will normally involve the appropriate sharing of data sets between the Board and another party or parties for an agreed purpose, however there may also be a need to complete an Information Sharing Agreement for one-off decisions to share data for a specific purpose.

Guidance on information sharing and a copy of the Information Sharing Agreement that must be used for all external data sharing is available on StaffNet: ISA-Template . The completed document should be reviewed and formally signed off between the Information Governance (IG) Team and the Service sharing the data before the sharing takes place. The IG Team will liaise with The Caldicott Guardian or SIRO to arrange for the signing of the Data Sharing Agreement. If there is anything you are not clear about and for which you require advice on Information Sharing or any other data protection matters, including training requirements, please contact the IG Team at: data.protection@ggc.scot.nhs.uk.

Successful completion of Phase 1 of HEPMA

We are pleased to announce the successful completion of the first phase of HEPMA (Hospital Electronic Prescribing and Medicines Administration) roll out across NHSGGC. HEPMA is now in use across 370 wards and theatres, and is the largest such implementation in the UK. HEPMA is already helping reduce missed doses, enabling remote prescribing, and reducing the risk of prescribing errors through clinical decision support.

We recognise the scale of the change in working practice that was necessary for us to reach this point. This has only been possible because of the overwhelmingly positive engagement of clinical staff across the Board. This is even more remarkable because HEPMA was introduced during the pressures of the COVID pandemic.

The multi-disciplinary HEPMA team has supported and enabled this transformation, drawing on clinical leadership, Pharmacy, eHealth and of course the HEPMA facilitators.

We are grateful for the patience and understanding of all staff involved in adopting and implementing HEPMA within NHSGGC. Thank you all very much.

Armed Forces Information Sessions

A series of sessions have been arranged to outline and share progress with staff on the pledges made by NHS Greater Glasgow and Clyde, through the Armed Forces Covenant and the Defence Employer Recognition Scheme.

These sessions also provide an opportunity to seek feedback from staff within the Armed Forces Community around engagement going forward, both more widely with any Board updates, and with each other, to support sharing experiences.

The details of these sessions are below.

If you are interested in joining an 'in person' session, please contact the Staff Experience team to book in. For sessions run via MS Teams, there is no need to book, just click the link below at the beginning of the session.

Date	Time	Venue
Tuesday 1 November	1 – 1.30pm	Conference room 2.16B, Vic ACH
Wednesday 2 November	12 noon – 12.30pm	MS Teams (Click here to join the meeting)
Thursday 3 November	1.15 – 1.45pm	Classroom 3, Royal Alexandra Hospital
Friday 4 November	12 noon – 12.30pm	MS Teams (Click here to join the meeting)
Monday 7 November	12 noon – 12.30pm	MS Teams (Click here to join the meeting)
Tuesday 8 November	12.30 – 1pm	Seminar / Education room, Level 5 (WS5 – 033), Queen Elizabeth University Hospital
Wednesday 9 November	1.30 – 2pm	Lecture Theatre 1, Lister Building, Glasgow Royal Infirmary
Thursday 10 November	1.30 – 2pm	Seminar room 4, Stobhill ACH

Please keep up-to-date with the latest guidance on our dedicated web pages at: www.nhsggc.scot. If you have any questions about the current situation please check the FAQs first. If you have any further questions, please visit the HR Self Service Portal.

Staff are reminded to make sure their personal contact details are up to date on eESS.

**It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on StaffNet**