

Core brief

Daily update

(18 December 2023, 1.50pm)

Topics in this Core Brief:

- Change to SFI Waiver Procedure
- Standard Infection Control Precautions LearnPro module
- Public Protection is a priority for NHSGGC

Remember, for all your latest news stories, visit our new Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)

Change to SFI Waiver Procedure

The Corporate Management Team recently approved an amendment to the SFI Waiver Procedure which is referenced within our Standing Financial Instructions (SFIs). The SFIs still contain provisions to 'waive' the requirement to undertake tendering activity and directly award a contract for goods, services or works in certain circumstances, however this must be done **prior** to any commitment being made to a supplier. Where this has not happened correctly, a new remedial notice process will be used to encourage compliance to the correct SFI Waiver procedure.

The standard SFI Waiver form has been updated to reflect these changes and to more closely align the reasons for the waiver request to directly award a contract without competition, found within the public sector procurement regulations.

The Procurement Staffnet site contains links to the new procedure and the new SFI waiver form which should be used from now on. These can be accessed via the *Frequently Asked Questions* section here: [Frequently Asked Questions](#).

Standard Infection Control Precautions LearnPro module

We would like to take this opportunity to remind staff that all Statutory Mandatory training should be completed annually via LearnPro. This includes the newly updated Standard Infection Control Precautions module which describes the core

infection control principles that if applied will prevent patients acquiring healthcare associated infections (HAIs).

HAIs can have a profound impact on our patients and their experience of care; it can also mean that patients are in for prolonged periods of time as they receive treatment for infection. The Infection Prevention & Control Team (IPCT) are available via email and telephone for any queries relating to any of the Infection Prevention & Control modules. Core IPC information/guidance and contact details can be found on the IPCT webpage which can be accessed by clicking the icon on your desktop.

To access LearnPro, visit: [learnPro NHS - Login \(learnprouk.com\)](https://learnprouk.com)

Public Protection is a priority for NHSGGC

The Public Protection Policy was approved by the Public Protection Forum in November 2023. This policy for NHSGGC sets out the key responsibilities for all health staff to help keep unborn babies, children, young people and adults safe from abuse and neglect. Staff should ensure they work in collaboration with Police and Social Work Services (SWS) when concerns are raised.



As public protection is a multi-agency approach, NHSGGC staff are required to report concerns. Investigations are undertaken by SWS. The [Public Protection Policy](#) will assist NHSGGC to fulfil its responsibilities and duties for keeping the unborn child, children, young people and adults safe from harm and abuse.

Visit [Staffnet](#) for essential information on:

- Raising concerns about abuse and neglect
- Adult support and protection
- Completion of Datix and Adult Protection 1 (AP1) form
- Notification of Concerns – (NOCs) Children

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

It is important to share Core Brief with colleagues who do not have access to a computer.

A full archive of printable PDFs are available on [website](#)