

Daily update (16 March 2023, 12.10pm)

Topics in this Core Brief:

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- Reporting salaries correctly

Staff Experience Success Stories: Pharmacy Services

On 23 December 2022, we launched the Staff Experience Success Stories page, which showcases some of the excellent, positive examples of staff experience activity which has been taking place, at team, service, Directorate and Health and Social Care Partnership (HSCP) level. Now, we're delighted to share our first video story.

Gail Caldwell, Director of Pharmacy for NHS Greater Glasgow and Clyde, talks about the Pharmacy Strategy, which focusses on a culture of empowerment and enablement for all their staff. Click the link below to watch their story:

Pharmacy Services

Click <u>here</u> to see all the stories we have so far, and, if you would like to share your own story, please get in touch with the team at <u>iMatter@ggc.scot.nhs.uk</u>.

Nutrition and Hydration Week – 13-19 March 2023

There has never been a more important time to raise awareness of the importance of eating and drinking well. Nutrition and Hydration Week is an annual event, aiming to highlight, promote and celebrate improvements in the provision of nutrition and hydration locally, nationally and globally.

Did you know...

- one in four patients admitted to your clinical area may be malnourished?

- malnutrition often goes undetected and untreated?
- malnutrition can reduce quality of life, increase hospital stays and need for nursing care?

Early identification of those at risk through nutritional screening can support appropriate action, treatment and care.

What can you do...

Enhance your knowledge of assessing malnutrition and improving patient's nutritional care by completing the new short, manageable FFN Learn Pro modules.

LearnPro Module	Title	Registered Staff Acute	Registered Staff Community	HCSW Acute	HCSW Community
GGC: 270	An Overview of Mainutrition	\odot	\odot	\odot	\odot
GGC: 271	Assessing Risk of Malnutrition	\odot	\odot		
GGC: 272	Food First in Hospital	\odot		\odot	
GGC: 273	Food First Strategles- Community		\odot		\odot
GGC: 274	When eating and drinking becomes difficult	\odot	\odot		

- importance of food and drink in improving a patient's recovery <u>Food First</u> -<u>Information For Staff - NHSGGC</u>
- Follow the dietetic twitter page for more facts and resources throughout Nutrition & Hydration Week @NHSGGCDiet
- Look out for events taking place in your clinical area!!

Global Recycling Day

Saturday 18 March, is Global Recycling Day, which is a day to recognise our collective efforts to make a difference to the world and to reduce our environmental impact for the sake of future generations. Recycling diverts materials that would otherwise be sent to landfill or energy from waste to recycling facilities, where the materials can be segregated, recovered and transformed back into raw materials. This forms part of a circular economy model and helps our planet and future generations by conserving resources, reducing the need for raw materials and reducing emissions of pollutants, including greenhouse gases, into the environment.

The theme of this year's Global Recycling Day is "Recycling heroes", and the Waste Team would like to acknowledge and thank all members of staff who have been putting a tremendous effort into implementing recycling at work. Without the

tireless efforts of staff, our work to introduce recycling would be in vain. You are the real heroes.

Anyone can assist the Waste Team in achieving its goal of reducing costs and environmental impact by ensuring you only place dry clean recyclates into DMR bins, checking your department has bins for recyclates, and ensuring bins have the correct sticker on the lid and that there are guidance posters displayed. We are actively seeking Green Champions to help us in our drive to increase our recycling rates and other projects, if you would like to get involved then please email: <u>ggc.wasteteam@ggc.scot.nhs.uk</u>.

World Down Syndrome Day

The NHSGGC Staff Disability Forum is proud to support **World Down Syndrome Day** on 21 March.



There are five days to go, so get ready! To show your

support, we ask that all staff wear bright, happy, mismatched or just downright silly socks that day. We'd love to see the pictures, share on our social media channels @NHSGGC and don't forget to hashtag #WorldDownSyndromeDay. #LotsOfSocks, #WithUsNotForUs.

A £50 Amazon voucher will be drawn at random on the 21 of March. All staff in NHSGGC, including in the HSCP, are eligible. To enter, email <u>ggc.staffdisabilityforum@ggc.scot.nhs.uk</u> with a picture of your crazy socks, your name and work contact.

The theme of **With Us Not For Us** is a Human Rights based approach to disability. This is in line with the Forum aspiration that all staff with any disability, long-term health condition or a diversity are encouraged and supported to work to their strengths.

Staff Disability Forum - NHSGGC

Reporting salaries correctly

If you complete SSTS or eESS, or are a manager responsible for staff salaries, then we want your help in ensuring that staff are paid correctly and on time.

A simple way to do this is by making sure that all leave, absence, overtime and changes to pay are recorded and authorised on time and accurately through the appropriate systems in advance of payroll deadlines.

For payroll deadlines and FAQ's visit <u>StaffNet.</u> For information or support on particular transactions or queries you can contact the relevant teams at:

Team or Service	Example of Queries or Support	Contact Details	
eESS	Recording changes to location, band, hours, termination of employment, etc.	<u>HR Portal - NHS GGC HR (service-</u> now.com)	
HR Support & Advice Unit	Annual leave, maternity leave, terms & conditions of service, etc.	<u>HR Portal - NHS GGC HR (service-</u> now.com)	
SSTS	Recording shifts, absence, overtime etc.	ssts.team@ggc.scot.nhs.uk	
Central Bank	Shifts worked, annual leave requests etc.	staff.bank@ggc.scot.nhs.uk	
Payroll	Other payments, payroll guidance, etc.	GGCPayrollQueries@ggc.scot.nhs.uk	
Expenses	New claimants, insurance certificates, etc.	<u>eExpenses@ggc.scot.nhs.uk</u>	



Staff are reminded to make sure their personal contact details are up to date on eESS.

It is important to share Core Brief with colleagues who do not have access to a computer. A full archive of printable PDFs are available on <u>StaffNet</u>