

Core brief

Daily update

(13 August 2025, 12.20pm)

Topics in this Core Brief include:

- Collaborative Conversations: Infection Prevention and Control
- Subject Access Requests
- Let's talk about... webinar - Healthy Connections: Navigating Sexual Health

Collaborative Conversations: Infection Prevention and Control

Staff feedback is invaluable in creating a workplace that creates positive experiences for our staff. However, we know that staff experience varies across the Board.

Around 5% of hospital patients acquire infections, some of which can be severe or fatal. Any patient-contact equipment can transfer bacteria, which can cause infection. Items like infusion pumps, BP cuffs, weighing scales, therapy toys, trolleys, wheelchairs etc are often not cleaned between uses, may become critical sources of harmful bacteria.

Therefore, we're inviting staff to participate in collaborative conversations to hear more about your experiences with regards to the challenges and ideas you may have to support the cleaning of this type of equipment.

Through these sessions, we can start to build a more comprehensive picture of staff experience to help inform positive action for the future. The session will take place via MS Teams, lasting approximately 45-minutes.

Please be assured that all feedback from the session will be kept anonymous when the summary is fed back to Infection Prevention and Control Quality Improvement Network (IPCQIN).

Please book on the session which suits best, from the links below, and take the opportunity to share your feedback and shape your and your patients experience going forward:

| Date | Time | Booking link |
|----------------------------|---------|--|
| Monday 1 September 2025 | 2.00pm | Click here to book a space |
| Wednesday 3 September 2025 | 12.30pm | Click here to book a space |
| Tuesday 9 September 2025 | 10.00am | Click here to book a space |

Subject Access Requests

As a Data Controller NHSGGC has a legal obligation to comply with Subject Access Requests for the personal data we hold. The Right of Access allows an individual (including staff) to make a Subject Access Request for a copy of any personal data held about them by an organisation. Detailed information from the Information Commissioner about the right of access can be found here <https://ico.org.uk/right-of-access/>.

Each year NHSGGC receives a very high volume of requests from individuals for access to personal data held. The vast majority of requests are received by our Legal Aspects Team for access to medical records held by NHSGGC. Our obligations include ensuring we have processes in place to recognise and manage Subject Access Requests, complying with the requests within a statutory timescale and to provide all information the individual is entitled to receive.

NHSGGC has a Subject Access Policy which covers all aspects of managing requests and can be found at: [Subject Access Policy V1.7.pdf](#) It is important to highlight that an individual making a request for data can do so through anyone in the organisation, either in writing or verbally. It is therefore essential that staff recognise when a Subject Access Request has been made and take the appropriate steps to direct that request as quickly as possible to the correct department, as follows:

- Requests for access to medical records should be directed to our Legal Aspects Team at ggc.legalaspectsnorth@nhs.scot
- Requests from a patient or staff member for a copy of their personal data excluding medical records, should be directed to the Information Governance Team at: ggc.data.protection@nhs.scot

If you are unclear about a Subject Access Request or if you require advice on any other aspects of data protection, including training requirements, please visit our new IG Knowledge Hub: [Information Governance Knowledge Hub \(sharepoint.com\)](#) or contact the Information Governance team on the above email.

Let's talk about... webinar - Healthy Connections: Navigating Sexual Health



A Healthier Place to Work

Sexual health is an important and often overlooked aspect of our overall wellbeing. It can influence how we feel, how we relate to others, and how confident we are in our daily lives.

This short 20-minute webinar will explore how sexual health fits into the bigger picture of our wellbeing. Whether you're managing hormonal changes, curious about support options, or just want to better understand the topic this session is for you.

No personal sharing required — just space for awareness, reflection, and support. Cameras can be off for this session. Let's continue building a culture where all aspects of health, including sexual health are recognised and respected.

20-minute staff wellbeing webinar

Wednesday 27 August, 12.00pm – 12.20pm, MS Teams

[Book your space here](#)

Sign up for our other upcoming webinars:

[Let's talk about... Suicide prevention](#)

[Let's talk about... Your mental health toolkit](#)

[Let's talk about... Addressing men's health](#)

Recordings of past webinars can be watched on the [webinars SharePoint](#)

**Remember, for all your latest news stories, visit the Staffnet Hub:
[GGC-Staffnet Hub - Home \(sharepoint.com\)](#)**

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

**It is important to share Core Brief with colleagues who do not
have access to a computer.**

A full archive of printable PDFs are available on [website](#)