

# Core brief

**Daily update**  
**(11 October 2022, 12.30pm)**

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## Speak Up!

Following on from the launch of our Speak Up campaign last week, we have spoken with Charles Vincent, our Whistleblowing Champion and Kim Donald, our Whistleblowing Lead to ask them to answer some common questions staff have around raising concerns and whistleblowing.

Between them they answer questions around why we need a whistleblowing policy and how staff have a route by which they can raise any issues in a confidential and supported way.

They give reassurance on those looking to raise any concerns and around the legal protection given to all staff who raise concerns about our organisation.

We want staff to know that if you have any concerns about issues affecting your working life, the quality of service we offer or the care provided to our patients, we're here to listen. And there are a number of ways you can raise your concerns in the strictest confidence.

To read the short interview with Charles and Kim, and for more information on our Speak Up campaign, visit: [www.nhsggc.scot/speakup](http://www.nhsggc.scot/speakup)

## Fire Incidents - Staff Reporting Datix: Key Message

Currently only 50 per cent of fire incidents are reported by staff using Datix. Missing reports prevent action being taken by Fire Safety Officers to assess and respond to all immediate, short or longer term dangers and reduce the risk of a future incident occurring that could endanger the lives of service users and staff.

Following an incident, Datix must be completed by the member of staff who took any form of fire related action (e.g. broke glass call point, assisted in extinguishing a fire) or witnessed anything in relation to the incident (e.g. witnessed a patient accidentally break glass point).

All fire related Datix alerts are sent automatically to the site based Fire Safety Officer for review and action to reduce any risk as quickly as possible.

### Your responsibility

Members of staff with responsibility for that particular area should submit a Datix return when an incident occurs, whether this is a false alarm, a near miss or an actual fire. And it is the responsibility of the local departmental manager to ensure staff are co-operating with this procedure.

Returns are highlighted quarterly with data showing that currently some areas produce returns as expected, but others either fail to submit on time or, even, not at all.

As members of staff, we all share a collective responsibility to ensure the over-all safety of users of our premises; not only patients and visitors, but ourselves and our hard working, busy teams. It is therefore vital that any fire related incidents are reported by staff onto Datix, post-incident.

Please see attached [Fire Related Datix Incidents](#) guidance.

If you require any further information, please do not hesitate to contact your local Fire Safety Officer through [StaffNet](#).

### Pledge to be Seen

NHS Greater Glasgow and Clyde has signed up to the [Changing Faces](#) Pledge to be Seen campaign.

In signing the Pledge, NHSGGC is committing to represent more people with a visible difference in our publications and campaigns.

One in five people in the UK identify as having a visible difference, such as a scar, mark or condition that affects their appearance. Despite this, more than half of those who responded to Changing Faces' independent research feel ignored by organisations or brands.

As part of this Pledge, NHSGGC is providing an online staff learning session to increase understanding of the issues around visible difference and better support our patients and colleagues. The session, on Tuesday 25 October from 12-1.30pm will be run by Changing Faces staff and ambassadors. For more information on what's involved and how to sign up, visit our [web page](#).

Our new Pledge to be Seen [web page](#) also contains information about the campaign, what we mean by visible difference and why representation is so important. It also has details on how to access a range of support services, including advice helplines, counselling and workplace support.

### iMatter 2022 – every voice matters

**iMatter** makes a positive difference to our workplace and to patient care. This is a great opportunity for colleagues to share views and influence positive change.



Since the 2022 launch of iMatter for Doctors and Dentists in Training, which took place in September, over **500** trainees have participated, which is fantastic. The questionnaire will run for **one more week**, closing on **Tuesday 18 October 2022**.

This is an excellent opportunity for you to feedback regarding your experience during rotations at NHS Greater Glasgow and Clyde, to help continuously improve the overall experience for **all** trainees. Therefore, if you are a medical or dental trainee, please look out for your questionnaire link arriving by email and take the opportunity to share your views, and help to continuously build a better workplace.

Please be assured that your responses are anonymous, and all feedback received will be treated in strictest confidence. Results will be communicated via email after the questionnaire closes, and action plans developed thereafter.

If you have any questions, please get in touch with the [iMatter team](#).

### To Absent Friends - A Festival of Remembrance

We are joining organisations across Scotland to celebrate To Absent Friends Week (1-7 November). This festival of story-telling provides space for people to share stories of loved ones who have died and who they wish to remember.

We are delighted to be hosting two special Death Cafés to get conversations flowing as well as another opportunity for staff to attend our hugely popular "Having Conversations That Matter" session, which helps each of us explore what matters most to us when it comes to end of our lives.



We are also hosting another session on self-care tips for carers, both professionals and informal carers. For all dates and to book your place visit the [ACP Events Webpages](#) or click the links below:

Having Conversations That Matter

[Tuesday 1 November, 2.00pm-3.30pm](#)

[Thursday 3 November, 10.00am-11.30am](#)

Taking Care of Yourself Whilst Looking After Others

[Wednesday 2 November, 11.30am-12.30pm](#)

Death Cafés

[Friday 4 November 10.00am-11.00am](#)

[Monday 7 November 7.00pm-8.00pm](#)

All events are open to everyone from across Acute, Community, Primary, as well as the Independent and Third Sectors. They will be happening on MS Teams and are free to attend.

Please contact [acpsupport@ggc.scot.nhs.uk](mailto:acpsupport@ggc.scot.nhs.uk) with any questions.

Please keep up-to-date with the latest guidance on our dedicated web pages at: [www.nhsggc.scot](http://www.nhsggc.scot). If you have any questions about the current situation please check the FAQs first. If you have any further questions, please visit the [HR Self Service Portal](#).

\*\*\*Staff are reminded to make sure their [personal contact details are up to date on eESS](#).\*\*\*

It is important to share Core Brief with colleagues who do not have access to a computer.  
A full archive of printable PDFs are available on [StaffNet](#)