

Core brief

Daily update (1 April 2025, 12.15pm)

Topics in this Core Brief:

- Updates to NHSGGC's volunteering policy
- Equality, Diversity and Inclusion in Clinical Research – join the conversation!
- Reduced Working Week (RWW) – reminder for plans
- Civility Saves Lives – Calling it out with compassion
- NHSGGC Confidential Contacts – we are recruiting!

Updates to NHSGGC's volunteering policy

To harness and strengthen the role that volunteers play in enhancing patient, family and staff experience now and in the future, NHSGGC's Volunteering Policy has recently been refreshed and updated. It is published here [Volunteering policy | Right Decisions](#)

The Volunteering Policy:

- Formally acknowledges and supports the role of volunteers.
- Sets out the principles governing volunteers and provides a set of procedures to ensure good working practice.
- Defines the roles, rights and responsibilities of the organisation and volunteers.
- Encourages the involvement of volunteers from all sections of the community.
- Acknowledges the health and wellbeing benefits derived by and from people undertaking volunteering roles.

If you currently have volunteers in your service, of particular importance to note is the uplifted volunteer mileage rate of 45p per mile.

Please disseminate this updated policy among your networks.

To find out more about volunteering, visit our [website](#) or contact the Volunteering Service at ggc.voluntary.services@nhs.scot

Equality, Diversity and Inclusion in Clinical Research – Join the Conversation

The Glasgow Cancer Research EDI Group is a team of researchers with representation from multiple stakeholders committed to ensuring inclusivity is at the heart of Clinical Research and embedded in all future research strategies.

Our initiatives include broadening diversity of our Patient and Public Involvement (PPI) groups to give a voice to all communities and improving outreach to enable patients from any background or area access to Clinical Trials.

We are currently recruiting new members to join our team – if you work in cancer clinical research as a healthcare professional or other allied role, and are passionate about Equality, Diversity and Inclusion in Clinical Research, we would love to hear from you.

For further information, please contact: carol.evans@glasgow.ac.uk



Reduced Working Week (RWW) – reminder for plans

Thanks to all managers who have so far submitted plans for the RWW implementation. If managers have not already done so, please ensure you fill out the form which has been reshared via local HR leads by **Friday 04 April** at the latest.

This form is designed to capture plans for a reduction to 36 hours per week starting 1st April 2026, as well as the impact of these plans on service delivery, patients, and finance.

More information on the RWW is available [here](#).

Civility Saves Lives – Calling it out with compassion

Our [Civility Saves Lives](#) campaign encourages colleagues to treat each other with care, respect, and kindness in the workplace. This includes dealing with incivility - negative behaviours or interactions.

Calling it Out with Compassion promotes a respectful and empathetic approach to addressing incivility in the workplace. It encourages staff to use sensitive, yet assertive, language when discussing unprofessional behaviour, helping to create a culture of openness and understanding.

In this short video, Karen McDermott, Cancer Clinical Educator at the Beatson and Civility Lead, explains what 'Calling it Out with Compassion' means and why it is such an important part of the Civility Saves Lives campaign:



NHSGGC Confidential Contacts – We are Recruiting!

If you are interested in becoming a Confidential Contact, please submit a short statement highlighting why you would like the role to ggc.whistleblowing@nhs.scot by **18th April 2025**. The Whistleblowing Champion and Corporate Services Manager – Governance will undertake a review of statements on 25th April 2025 and provide feedback shortly thereafter.

Time commitment:

It is difficult to quantify the time commitment of a confidential contact. The selection process is random and at the discretion of the colleague raising the concern. The onus is on the confidential contact to keep up to date with current policies and procedures, attend local Forum's for 1 hour on a quarterly basis as well as the national Speak Up Network, when invited (normally 1-2 times per year).

What the role involves:

Confidential contacts are expected to:

- Provide non-judgmental and empathetic support over the telephone, via MS Teams, email or face-to-face to employees who have concerns.
- Have sound knowledge of our Once for Scotland policies and procedures and relay correct information to employees who contact them.
- Signpost employees to relevant sources of further support and information or advice.
- Maintain their knowledge about whistleblowing, dignity at work, equality and diversity, and a range of other subjects through completing relevant LearnPro modules.
- Complete and return an anonymised template to the Corporate Services Manager – Governance after each contact.
- Maintain confidentiality at all times.

The tenure of the post is 12 months with a view to extending to 24 months. This is in addition to your substantive role.

Remember, for all your latest news stories, visit the Staffnet Hub:

[GGC-Staffnet Hub - Home \(sharepoint.com\)](https://sharepoint.com/GGC-Staffnet%20Hub)



Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

**It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on the [website](#)**