

Core brief

Daily update
(4 May 2022, 2.00pm)

Topics in this Core Brief:

- iMatter – Influencing Positive Change
- International Day of the Midwife – 5 May 2022
- Information Sharing & Training
- Staff Disability Forum



Why iMatter?
Because **your voice matters**

If you work in the Chief Executives Office, Acute SMT, HR & OD, Corporate Communications and Public Engagement, Public Health, Specialist Children's Services, Oral Health or East Dunbartonshire HSCP - the survey officially opens in...

12 days

The survey will be open for **three weeks** to allow everyone an opportunity to take part.
For further information, visit HR Connect or email us at: imatter@ggc.scot.nhs.uk

iMatter – Influencing Positive Change

You may be aware that preparations are underway to maximise iMatter 2022. iMatter is a powerful engagement mechanism to drive forward continuous improvements across our organisation.

In 2021, over 23,000 employees participated in iMatter and over 1800 team action plans were collaboratively developed. This is a fantastic achievement, especially acknowledging the pressurised circumstances across all of our service areas at those times.

The feedback you shared in iMatter 2021 is also being used to help inform and influence how we communicate and engage across our organisation. As we continue preparations for iMatter 2022, please encourage each other to get involved in iMatter and help continuously build a Better Workplace.

If you have questions or recommendations regarding iMatter, please get in touch [here](#).

Thank you again for your support and participation.

International Day of the Midwife – 5 May 2022

Tomorrow we celebrate International Day of the Midwife and we want to join in the celebrations with you.

Share your photos on social media and don't forget to tag us @NHSGGC and hashtag #IDM2022

Information Sharing & Training

As employees of NHSGGC we all have access to personal data regardless of our position within the organisation. As such, we are **ALL** responsible for protecting personal data in relation to patient confidentiality and rights of staff by ensuring data is shared appropriately by following data protection legislation and other laws on privacy.

Data is appropriately shared for many different reasons including within and between Health Boards for routine patient care, to update and inform relatives or carers and to support work carried out by 3rd Sector partners. A key priority for the Board is to ensure compliance with the UK GDPR which means that the Board needs to be sure that data sharing is legal, proportionate and reasonable for the purpose in question. Breaching data protection laws has a negative effect on both the reputation of the Board and individuals and can result in prosecution and/or financial penalties to both the Board and/or the individual staff member responsible for the data breach.

Staff training is key to ensure staff understand their responsibilities and this is achieved through initial training at induction and the completion of Information Governance and Security mandatory modules. The two modules which staff are required to complete every two years are:

Module 009 Safe Information Handling - this e-learning module explains the core concepts of safe and appropriate handling of personal and other information and describes the strategies and skills required to safely manage information.

Module 008 Security & Threat - this e-learning module will ensure all staff will be able to take practical steps to promote a positive security culture within their own workplace and reduce security breaches.

Please ensure that you have completed these modules or you raise any questions in the first instance with your line Manager.

In addition to mandatory training, regular communications are issued to staff about their responsibilities and refresher training can be requested through the IG team. There is also a wide range of guidance available to staff in relation to Information Governance and associated policies by clicking here [Information Governance and Security](#)

Guidance and support is also available through the Information Governance team. If you have any questions relating to data protection or to arrange training for your service please contact the Information Governance Team at Data.Protection@ggc.scot.nhs.uk

Staff Disability Forum

The Staff Disability Forum will meet on the 11 May between 1.00pm and 2.30pm via Microsoft Teams. All staff interested are welcome to attend. [Click here to join the meeting](#)

The Staff Disability Forum exists to provide a support network for staff and to facilitate positive changes in the organisation. Staff engagement and feedback is vital for the organisation to work together. The Staff Disability Forum was set up in 2015.

If you would like to know more about this Forum, please email:
ggc.staffdisabilityforum@ggc.scot.nhs.uk

Lateral Flow Tests - Available to all staff working on site

Speak to your line manager about where to collect your test kit, then:

		
Register your kit	Test twice per week	Record your results

Keep your colleagues and patients safe from COVID-19

Help stop the spread!

Visit: www.nhsggc.org.uk/lfd-stafftesting

Please keep up-to-date with the latest guidance on our dedicated web pages at: www.nhsggc.scot. If you have any questions about the current situation please check the FAQs first. If you have any further questions, please email: HR.Support@ggc.scot.nhs.uk.

Staff are reminded to make sure their [personal contact details are up to date on eESS](#).

**It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on [StaffNet](#)**