**Daily update
(3 March 4.40pm)**

Topics in this Core Brief:
- Working together to prevent our patients falling - Launched this week
- QEUH to Gartnavel Active Travel
- eESS (Electronic Employee Support System)

Working together to prevent our patients falling – Launched this week!

We all want to keep our patients safe and active. The hospital falls team have been working on a plan for the last few months to support our wards in the promotion of falls prevention and management care. A poster has been produced to highlight some of the areas that we will be focussing on and it will be distributed to all acute adult in-patient wards this week. Please ensure that it is displayed in a staff area, take five minutes to read it and let us know what you think. If you have any questions please contact your local Hospital Falls Prevention Coordinator or Laura Halcrow Acute Senior Falls Prevention Lead.

North Sector – Alison Patterson, Susan Fraser
South Sector – Elaine McLaren, Lindsey Rolling
Clyde Sector – Shona Mackinnon

Click on the image above to view a larger version

QEUH to Gartnavel Active Travel

The closing date for responses for the survey is Saturday 12 March, so still time to submit your views on Active Travel between QEUH and Gartnavel. Thanks to everyone who has already taken the time to complete the survey.

To complete the survey, visit: https://link.webropol.com/s/QEUH-GGH-link

More information on active and sustainable travel is available from the Travel Plan Office.

eESS (Electronic Employee Support System)

REMINDER FOR MANAGERS - eESS - Proxy Users/Data Breaches

In order to ensure that all staff are assigned to the correct management structure on eESS and in line with local arrangements there may be requirements to setup **Proxy Users** across NHSGGC for Manager Self Service.

 A proxy user is someone who will transact self-service functions on behalf of:
- a line manager; or
- peer employees

- via self-service-based access.

Therefore, it is imperative that Managers notify the **eESS Technical Team** by email when they change their role; are leaving the organisation or if a proxy user transacting on their behalf changes role. This is to ensure there is no risk of data breach.

Similarly, if you wish to set up a new Proxy User please contact:
eESS@ggc.scot.nhs.uk (Please ensure the word "Proxy" is in the subject heading to allow this to be passed directly to the **eESS Technical Team**)

Manager and Employee Self Service Standard Operating Procedures (SOPs) can be found at - https://www.eess.nhs.scot/mss/

Staff are reminded to make sure their personal contact details are up to date on eESS

Please keep up-to-date with the latest guidance on our dedicated web pages at:
www.nhsggc.org.uk/covid19. If you have any questions about the current situation please check the FAQs first. If you have any further questions, please email: HR.Support@ggc.scot.nhs.uk.

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It is important to share Core Brief with colleagues who do not have access to a computer.
A full archive of printable PDFs are available on StaffNet