

NHS Greater Glasgow and Clyde	Paper No. 22/50
Meeting:	NHS Board
Meeting Date:	21 June 2022
Title:	Board Members' Responsibilities 2022/23
Sponsoring Director/Manager	Professor John Brown CBE, Chair of NHSGGC
Report Author:	Ms Elaine Vanhegan, Director of Corporate Services and Governance

1. Purpose

The purpose of this paper is to present the review of Board Members allocation to Standing Committees and Integration Joint Boards and seek approval. The full allocation can be seen in Appendix 1

2. Executive Summary

On reviewing Board Member allocation, consideration has been given to the requirements of succession planning, particularly in respect of Committee Chairs, acknowledging some Non Executives' tenure will come to an end within the next year. In addition, effort has been made to balance individuals' capacity ensuring that Non Executives only Chair one committee or IJB, other than Vice Chairs who may Chair two. As a routine, the skill set and experience of individuals has also been considered.

The below outlines the main proposals in terms of Committee Chairs and Vice Chairs with further minor amendment to Committee membership noted in Appendix 1

- Audit and Risk Committee – Chair, Michelle Wailes; Vice Chair, Margaret Kerr
- Acute Services Committee – Chair, Ian Ritchie; Vice Chair Paul Ryan
- Clinical and Care Governance Committee – Chair, Paul Ryan; Vice Chair, Susan Brimelow
- Finance Planning and Performance Committee – Chair, Margaret Kerr; Vice Chair, John Matthews
- Population Health and Wellbeing Committee – Chair, John Matthews; Vice Chair, Ian Ritchie
- Remuneration Committee – Chair, Ian Ritchie; Vice Chair, John Matthews
- Staff Governance Committee – Co-Chairs Ann Cameron-Burns and Ketki Miles

OFFICIAL SENSITIVE

- Endowments Management Committee – Chair Charles Vincent; Vice Chair Michelle Wailes

The allocation of Councillors Members has generally remained as previously agreed by the Board.

Acknowledging the significant turnover in IJB membership due to the recent Council elections, the membership of IJBs has remained in terms of Lead (Chair to Vice Chair) with minor changes to core membership.

3. Recommendations

The Board is asked to approve the Committee and IJB allocation as per Appendix B

4. Response Required

This paper is presented for approval.

5. Impact Assessment

The impact of this paper on NHSGGC's corporate aims, approach to equality and diversity and environmental impact are assessed as follows:

- | | |
|------------------------|-----------------|
| • Better Health | <u>Positive</u> |
| • Better Care | <u>Positive</u> |
| • Better Value | <u>Positive</u> |
| • Better Workplace | <u>Positive</u> |
| • Equality & Diversity | <u>Positive</u> |
| • Environment | <u>Positive</u> |

6. Engagement & Communications

The content of this paper was considered by the Chair, the Director of Corporate Services and Governance and individual Board Members.

7. Governance Route

This paper is presented to the Board as the approving body.

8. Date Prepared & Issued

Date Prepared: 22 June 2022
Date Issued: 22 June 2022

Board Members' Responsibilities from 1 July 2022

Board Members	Appointment	Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
		Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire	Glasgow City	Inverclyde	Renfrewshire	West Dunbartonshire
Professor John Brown (Chair)	From 01/12/15 To 30/11/23	Ex-officio							Ex-officio						
Mrs Jane Grant	Chief Executive	Ex-officio							Ex-officio						
Dr Jennifer Armstrong	Medical Director		1	1 LX	1										
Dr Emilia Crighton	Interim Director of Public Health				1	1 LX									
Professor Angela Wallace	Nurse Director	1	1		1										
Ms Fiona McEwan	Interim Director of Finance	1 LX	1		1 LX			1 LX							
Other Director			1 COO (LX) 1 DHRD		2 IJBCOs	2 IJBCOs	1 DHRD (LX)	1 DHRD (LX) 1 IJBCO							
Ms Ann Cameron-Burns	From 01/01/22 To 31/12/25				1			1 CC				1	1		
Professor Iain McInnes	From 01/04/21 To 31/03/25			1	1										
Dr Lesley Rousselet	From 01/07/21 To 30/06/23		1	1										1	
Cllr Jacqueline Cameron (Ren)	From 08/06/22 To 30/04/2027					1	1								
Cllr Chris Cunningham (GC)	From 08/06/22 To 30/04/2027		1		1										
Cllr Martin McCluskey (Inv)	From 08/06/22 To 30/04/2027	1				1									
Cllr Colette McDiarmid (ED)	From 08/06/22 To 30/04/2027		1					1							
Cllr Michelle McGinty (WD)	From 08/06/22 To 30/04/2027	1						1							
East Renfrewshire (tbc)				1				1							
Ms Susan Brimelow	From 01/04/15 To 31/03/23	1	1	1 VC	1										
Mr Simon Carr	From 01/09/15 To 31/08/23		1		1						1 L(VC)	1			
Mr Alan Cowan	From 01/07/16 To 30/06/24	1			1						1	1 L(C)			
Ms Jacqueline Forbes	From 01/07/16 To 30/06/24	1			1				1 L(C)	1					
Ms Dianne Foy	From 01/07/22 To 30/06/26			1		1								1	
Mr David Gould	From 01/02/22 To 31/01/26			1					1			1			
Ms Margaret Kerr	From 01/04/19 To 31/03/23	1 VC			1 C				1				1		
Ms Amina Khan	From 01/04/19 To 31/03/23						1			1	1				
Rev John Matthews	From 01/07/16 To 30/06/24				1 VC	1 C	1 VC	1 CC	1		1		1 L(C)		
Ms Ketki Miles	From 01/06/20 To 31/05/24				1		1		1						
Ms Anne-Marie Monaghan	From 01/07/16 To 30/06/24				1	1				1 L(VC)	1				
Mr Ian Ritchie	From 01/07/16 To 30/06/24		1 C	1	1	1 VC	1 C		1						
Dr Paul Ryan	From 01/06/21 To 31/05/25		1 VC	1 C	1			1							
Mr Francis Shennan	From 01/06/20 To 31/05/24					1		1			1		1		
Ms Rona Sweeney	From 01/07/16 To 30/06/24	1			1						1			1 L(VC)	
Mr Charles Vincent	From 01/02/20 To 31/01/24	1						1	1 C		1				
Ms Michelle Wailes	From 01/06/21 To 31/05/25	1 C			1				1 VC	1					
Total Non Executive Board Members		9	7	8	15	7	6	8	7	3	4	8	4	4	3
Total Membership including Executive Board Members		10	10	10	19	8	6	8	8	3	4	8	4	4	3
No of Meetings		5	6	4	6	4	3	4	4	6	6	6	6	6	7
Quorum		4	4	4	7	4	3	4	4						

** A meeting of the Trustees shall be deemed to have been held when a quorum of at least one third of the Trustees are present, of whom at least 2 of those present are non-executive members of the Health Board

Board	Frequency	Board Standing Committees							Endowments Management Committee	Integration Joint Boards					
		Audit and Risk	Acute Services	Clinical and Care Governance	Finance, Planning and Performance	Population Health and Wellbeing	Remuneration	Staff Governance		East Dunbartonshire	East Renfrewshire**	Glasgow City**	Inverclyde**	Renfrewshire**	West Dunbartonshire**
Frequency	Bi-Monthly				05/04/22 (am)	13/04/22 (pm)					27/04/22 (am)			28/04/22 (pm)	
Board Members Required	30		17/05/22 (am)					24/05/22 (pm)	10/05/22 (pm)					23/05/22 (am)	
Quorum	10	07/06/22 (am) 21/06/22 (am)		07/06/22 (pm)	14/06/22 (am)		29/06/22 (am)			30/06/22 (am)	22/06/22 (am)	29/06/22 (am)	13/06/22 (pm)	24/06/22 (am) 27/06/22 (pm)	
Chair/NHS Lead	John Brown		19/07/22 (am)			20/07/22 (pm)									
Vice Chairs	John Matthews Ian Ritchie				09/08/22 (am)		02/08/22 (am)		09/08/22 (pm)		10/08/22 (am)				
Membership	As above	13/09/22 (am)	20/09/22 (am)	06/09/22 (pm)						15/09/22 (am)	21/09/22 (am)	28/08/22 (am)			
2022/23 Board Dates	26/04/22				11/10/22 (am)	12/10/22 (pm)									
	28/06/22		15/11/22 (am)				22/11/22 (am)	22/11/22 (pm)	08/11/22 (pm)	17/11/22 (am)	23/11/22 (am)	30/11/22 (am)			
	23/08/22*	13/12/22 (am)		06/12/22 (pm)	06/12/22 (am)										
	25/10/22		17/01/22 (am)			18/01/23 (pm)				19/01/23 (am)					
	26/10/2021*				14/02/23 (am)		21/02/23 (am)		14/02/22 (pm)						
	20/12/22*	14/03/23 (pm)	21/03/23 (am)	07/03/23 (pm)			07/03/23 (am)			23/03/23 (am)					
	28/02/23														
	* Followed by Endowments Board of Trustees														

*** Some IJB dates for 2022/23 have still to be confirmed

2022/23 Board Seminar Dates	Other Attendees	Key	Board Champions
31/05/22 (am)	DOF	C = Chair	Mental Health
26/07/22 (tbc) - Development Session	DHRD	CC = Co Chair	Staff Health Strategy
27/09/22 (am)	CO Acute	VC = Vice Chair	Organ Donation
29/11/22 (tbc) - Development Session	DEF	L = Lead	Environment & Sustainability
31/01/2023 (am)	DHROD	LX = Lead Executive	Whistleblowing
28/03/23 (tbc) - Development Session		CE = Chief Executive	Equality & Diversity (Disability)
		MD = Medical Director	Equality & Diversity (BAME)
		ND = Nurse Director	Equality & Diversity (LGBTQ+)
		DOF = Director of Finance	NHS Charities (RHC)
		DPH = Director of Public Health	NHS Charities (Beatson WoSCC)
			Veterans
			Mr Ritchie
			Ms Cameron-Burns
			Mr Ritchie
			Ms Wailes
			Mr Vincent
			Ms Monaghan
			Ms Khan
			Ms Miles
			Ms Sweeney
			Mr Ritchie
			Mr Cowan