

MATTERS ARISING
Rolling Actions List
Interim Board Meeting

Paper Number 20/22b

Meeting Date: 30th June 2020

| Ref | | Action Required | Owner | Expected Completion Date | Update | Status | |
|-------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|
| Meeting Date | Minute No | | | | | Ongoing | Closed |
| 19.03.20 – Virtual Meeting | 33 | Governance Assurance Short Life Working Groups <ul style="list-style-type: none"> Draft a report on these discussions and circulate to all Board members. | Head of Corporate Governance and Administration | April 2020 | SLWG recommendations incorporated into Board paper on Corporate Governance presented to Board 30 th June 2020. | | ✓ |
| 16.06.20 | 72a | Clinical and Care Governance Issues Circulate update on Prison Healthcare and Enhanced Medical Monitoring by email. | Chief Executive | June 2020 | Linked with Board Rolling Action List – Action 23 (25 th February 2020) – IRH Inspection. Discussed at Interim Board Meeting 16 th June 2020. | | ✓ |
| 16.06.20 | 72a | SEG revisions to Governance Board members by provide feedback on paper circulated to Ms Vanhegan. | Head of Corporate Governance and Administration | June 2020 | Complete. As part of COVID-19 Update paper to Board Meeting 30 th June 2020. | | ✓ |
| 16.06.20 | 72a | Finance Update Provide update on IJB Reserves and reconciliation of East Dunbartonshire IJB budget when reporting year-end outturn. | Director of Finance | June 2020 | Linked with Board Rolling Action List – Actions 21 & 22 (25 th February 2020). Will be included as part of Annual Report. | | ✓ |
| 16.06.20 | 73 | Independent Review of QEUH and RHC <ul style="list-style-type: none"> Present Summary and Action Plan to Board. Circulate Cabinet Secretary statement to Board. | Chief Executive Head of Corporate Governance and Administration | June 2020 June 2020 | On agenda for Board Meeting 30 th June 2020. Complete. | | ✓ ✓ |
| 16.06.20 | 74 | Performance Report <ul style="list-style-type: none"> Provide information on causes of delayed discharge. | Chief Officer, Glasgow City HSCP | June 2020 | Part of Integrated Performance Report to Board Meeting 30 th June 2020. | | ✓ |

BOARD OFFICIAL

| | | | | | | | |
|--------------|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------|----------------------------------------------------------------------------------------------------------|----------|----------|
| | | <ul style="list-style-type: none"> Review approach to presenting data on care home testing. | Director of Public Health | | Care homes testing reporting under review – update in COVID paper on Board agenda 30 th June. | | ✓ |
| 16.06.20 | 74 | NHSGGC Remobilisation Plan Circulate equalities impact assessment of digital access. | Medical Director | June 2020 | Complete. Circulated to members. | | ✓ |
| 16.06.20 | 76 | Speak Up and Whistleblowing Review <ul style="list-style-type: none"> Discuss with Co-Chairs of Staff Governance Committee and Director of Human Resources and Organisational Development. | Whistleblowing Champion | June 2020 | Verbal update to Board Meeting 30 th June 2020. Meeting to be arranged. | ✓ | |
| TOTAL | | | | | | 1 | 9 |

Updated – 26.06.20