

STANDARD OPERATING PROCEDURE (SOP)

CLEANING OF NEAR PATIENT HEALTHCARE EQUIPMENT

Appendix 9a - DAILY Bed Space / cubicle checklist for AHP (Female)

HOSPITAL	WARD / Department: OP Female
Date (Week commencing)	Time
Room	Bed / trolley / Couch Space
Tick as completed DAILY	
All patient equipment will be checked and cleaned after use / between patients, as per decontamination policy, if not single use	
Wipe clean Pillows	
Check and clean plinth (including under plinth and frame) on discharge of patient	
Check and clean US, trolley and gel nozzle	
Clean hand trolley and equipment	
Clean microwave	
Check and clean quad rolls	
Check and clean goniometers and tray	
Clean external of towel box	
Check curtains / screens are clean and free from contamination, on discharge of patient	
The patient environment should be checked and cleaned, if required, on discharge of patient	
Check and clean overhead lamp, if used on discharge of patient	
Clean Hand Rub Nozzle and replace if required	
PLEASE ENSURE ANY FAULTY EQUIPMENT IS REPORTED TO ESTATES OR MEDICAL PHYSICS AS SOON AS IT IS DISCOVERED	
PRINT NAME	
DESIGNATION	
SIGNATURE	