

STANDARD OPERATING PROCEDURE (SOP)

CLEANING OF NEAR PATIENT HEALTHCARE EQUIPMENT

Appendix 9 - AHP: OPD checklist

HOSPITAL	WARD / Department: AHP - OPD
Date (Week commencing)	Time
Room	Bed / trolley / Couch Space
Tick as completed DAILY	
All patient equipment will be checked and cleaned after use / between patients, as per decontamination policy, if not single use	
Check and clean fans	
Check and clean the following : treadmill, stepper, cross trainer, bikes, leg press, parallel bars, wobble boards and wooden steps after each use	
Check and clean gym balls	
Check and clean chairs	
Check and clean mats	
Clean small equipment trolley	
Check and wipe anatomical models	
Check and clean returned walking aids	
Check curtains / screens are clean and free from contamination, on discharge of patient	
The patient environment should be checked and cleaned, if required, on discharge of patient	
Clean Hand Rub Nozzle and replace if required	
PLEASE ENSURE ANY FAULTY EQUIPMENT IS REPORTED TO ESTATES OR MEDICAL PHYSICS AS SOON AS IT IS DISCOVERED	
PRINT NAME	
DESIGNATION	
SIGNATURE	