

## STANDARD OPERATING PROCEDURE (SOP)

### CLEANING OF NEAR PATIENT HEALTHCARE EQUIPMENT

#### Appendix 4 - Bed Space Checklist for Critical Care Areas (e.g. PICU, ITU and HDU)

<b>HOSPITAL:</b>	
<b>WARD:</b>	
<b>Date:</b>	<b>Time:</b>
<b>Room:</b>	<b>Bed Space:</b>
<b>Tick as completed when patient is discharged or once weekly, whichever comes first</b>	
Clean O2 and Suction	
Empty and clean Bedside Locker	
Clean Bed Table / equipment trolley	
Clean Patient / parent chair	
Clean Basin	
Clean Buzzer	
Clean Hand Rub Nozzle and replace if required	
*Clean Mattress (unzip mattress cover and inspect mattress for any contamination) if cot mattress this should be checked for any obvious breaks in the fabric)	
Clean Bed / Cot / Incubator Frame (including bed rails)	
Clean Pendants and Monitoring / Infusion Equipment	
Clean and re-stock trolleys etc	
Check and clean bedside / overhead lamp	
Wipe clean the Duvet and Pillows	
Infection Control Leaflets replaced (discard unused leaflets)	
**	
**	
**	
<b>PLEASE ENSURE ANY FAULTY EQUIPMENT IS REPORTED TO ESTATES OR MEDICAL PHYSICS AS SOON AS IT IS DISCOVERED</b>	
<b>PRINT NAME</b>	
<b>DESIGNATION</b>	
<b>SIGNATURE</b>	

\* If a mattress is found to be contaminated, remove from use and inform the SCN. The SCN will inform the Lead Nurse or Service Manager.

\*\* Please list any critical near patient equipment specific to your ward or clinical area that requires weekly inspection.