

Standard Operating Procedure (SOP)  
 Cleaning of Near Patient Healthcare Equipment  
**DAILY Bed Space checklist: MSK Out-patient Physiotherapy**



Dept:                      Month :                      Room / Bedspace cubicle:

Date	All patient equipment will be checked and cleaned after use / between patients, as per decontamination policy, if not single use. Daily Bed Status: Items to be checked / cleaned							Sign & Designation
	Check pillows are clean	Check Upper Surface of Bed is clean	Check Bed under-carriage frame is clean. (Domestics clean up to bed base weekly)	Check Patient Call Buzzer is clean	Check Patient Chair in clinic room /cubicle is clean	Check Hand Rub Nozzle is not blocked & date has not expired	Check curtains / screens are clean & free from contamination (replace if required)	
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**Please ensure any faulty equipment or beds are removed from use immediately and inform the senior physiotherapist in charge who will report to the Physiotherapy Team Lead, Estates or Medical Physics.**

(Keep previous month paperwork)

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