

## **Advanced Practice (AP) Toolkit User Forum**

### **Forum Information**

The aim of the user forum is to provide advice and subject matter expertise to refine, develop and support the refresh and ongoing maintenance of the AP toolkit. The user forum will enable insight into the user experience of the framework to inform and guide the ongoing maintenance and development of the toolkit.

#### **Main activities include:**

- Providing advice and guidance on the user experience.
- Influencing and shaping the development and ongoing maintenance of the AP toolkit.
- Reviewing and providing regular feedback on the AP toolkit.
- Developing and testing new content.
- Participating in working groups.

#### **Meetings of the group**

- Meetings will normally be virtual via MS Teams.
- Meeting frequency will be kept to a minimum monthly initially and moving to 3 – 6 monthly after Oct.
- Communication will be via MS Teams dedicated channel.
- An activity schedule will be provided to support planning for key activity periods.
- NES team will provide meeting facilitator and business support.

#### **Membership of the group**

Membership will be representative of the advanced practice fields and will include:

- Nursing
- Allied Health Professions
- Pharmacy
- Education
- And any other relevant profession to be added as necessary

#### **Working groups overview**

The overall aim of the working groups is to support the long-term improvement, maintenance, and development of the AP toolkit. The working groups are expected to be long-term and will be over the next year up to April 2024.

Working group areas:

- Impact Group
- Implementation and promotion Group
- Leadership pillar
- Facilitation of learning pillar
- Evidence, Research and Development pillar
- Workforce/Managers section
- Clinical Practice pillar